

QUARTERLY PHYSICAL REPORT OF OPERATION
As of 2017 December 31

Department: Department of Budget and Management (DBM)
Appropriations: Current Year Appropriations
Agency: Office of the Secretary
Operating Unit: Central Office
Organization Code (UACS): 060010100000
Report Status: PENDING

Particulars 1	UACS CODE 2	Physical Targets					Physical Accomplishments					Variance as of December 31 2017 13	Remarks 14	
		1st Quarter 3	2nd Quarter 4	3rd Quarter 5	4th Quarter 6	Total 7=(3+4+5+6)	1st Quarter 8	2nd Quarter 9	3rd Quarter 10	4th Quarter 11	Total 12=(8+9+10+11)			
Part A														
I. Operations														
MFO 1: BUDGET POLICY ADVISORY SERVICES	3010000000													
Quantity														
Percentage of submission of the targeted number of budget policy advisories approved by the DBCC		100%	100%	100%	100%	100%	150%	100%	100%	100%	112.50%	12.50%	Q1: Overperformance is due to the submission of one (1) additional demand-driven budget policy advisory on program loan. The two (2) targeted Budget Policy Advisories (BPAs), namely (i) Recommendation to the DBCC for the approval of the Revised 2017-2020 Macroeconomic Assumptions for the 2018 Budget Priorities Framework, and (ii) Recommendation to the DBCC for the approval of the Revised 2017-2020 Aggregate Fiscal Targets and 2018 Obligation Budget are presented at an earlier date per instruction of the DBCC. The two (2) targeted BPAs are approved as presented during the 169th DBCC meeting last December 20, 2016. Q2: The targeted BPA for the Quarter, namely Recommendation to the DBCC for the Approval of the FY 2017 Quarterly Fiscal Program of the National Government was approved as presented during the 170th DBCC meeting last June 9, 2017. Q3: While the FPRB reported a 200% accomplishment, the CPMS recomputed the report to be 100% applying the 1st and 2nd Quarter formula used by the FPRB for the current quarter. Q4: Targeted BPAs for the quarter were approved as presented during the 171st DBCC Meeting last 22 Dec. 2017.	
Quality														
Percentage of budget policy advisories approved by the DBCC within three (3) revisions		80%	80%	80%	80%	80%	100%	100%	100%	100%	100%	20.00%	1: Overperformance of 20% is due to the attainment of 100% of BPAs that were approved as presented by the DBCC during its 169th meeting last December 20, 2016. As the BPAs are approved as presented, they are considered approved with no substantive revision. Also, the one (1) demand-driven BPA is approved by the DBCC without substantive revision. This merits a rating of 100%. Q2: Overperformance in Q2 of 20% is due to the attainment of the targeted BPA that was approved as presented by the DBCC during its 170th meeting last June 9, 2017. As the BPA was approved as presented, it is considered approved with no substantive revision. This merits a rating of 100%. Q3: Overperformance in Q3 of 20% is due to the attainment of 100% accomplishment on the targeted BPA that was approved as presented in the DBCC meeting during its 170th meeting last June 9, 2017. As the BPA was approved as presented, it is considered approved with no substantive revision. Also, the 1 demand-driven BPA was approved by the DBCC without substantive revision, and meriting a rating of 100% for this Quarter. Q4: Overperformance is due to the attainment of 100% of BPAs that were approved as presented by the DBCC last 22 Dec. 2017.	

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Timeliness Percentage of policy advisories approved by the DBCC within thirty (30) working days		80%	80%	80%	80%	80%	100%	100%	100%	100%	100%	20.00%	Q1: Overperformance of 20% is due to the attainment of 100% of BPAs that were approved as presented by the DBCC during the 168th meeting last December 20, 2016. For the two (2) BPAs, date of submission refers to the presentation of the BPAs during the DBCC meeting and date of approval refers to the approval by the DBCC during the same meeting. This corresponds to zero (0) working days between date of submission and date of approval meriting a 100% rating. The demand-driven BPA is approved beyond thirty (30) working days but with no substantive revision, and per PAM, if the BPA is approved beyond 30 working days but without substantive revision, as it will still be considered as approved within 30 working days. Q2: Overperformance in Q2 of 20% is due to the attainment of the targeted BPA that was approved as presented by the DBCC during its 170th meeting last June 9, 2017. For the BPA, date of submission refers to the presentation during the DBCC meeting and date of approval refers to the approval by the DBCC during the same meeting. This corresponds to zero (0) working days between date of submission and date of approval meriting a 100%. Q3: Overperformance in Q3 of 20% is due to the attainment of 100% BPA that was approved as presented by the DBCC during its 170th meeting last June 9, 2017. For the BPA, date of submission refers to the presentation during the same meeting. This corresponds to zero (0) working days between date of submission and date of approval. Q4: Overperformance in Q4 of 20% is due to the attainment of 100% of BPAs that were approved as presented by the DBCC during its 171st meeting last 22 Dec. 2017.
MFO 2: BUDGET MANAGEMENT SERVICES	3020000000												
Budget Preparation													
Quantity													
Percentage of budget documents submitted		100%		100%		100%	-	-	100%	-	100%	0.00%	Q1, Q2: Accomplishments to be reported on the 3rd Quarter. Q3: There are four (4) budget documents submitted. These are the NEP, BESF, and Staffing Summary submitted by BTB to the DBM-Office of the Secretary. Along with said documents, the President's Budget Message for FY 2018 was also forwarded by Office of the President - Executive Secretary Salvador C. Medialdea to House of Representatives Speaker Pantaleon D. Alvarez on July 25, 2017.

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1	2	3	4	5	6	7=(3+4+5+6)	8	9	10	11	12=(8+9+10+11)	13	14
Quality				15%		15%	-	-	0%	-	0%	-15.00%	Q1, Q2: Accomplishments to be reported on the 3rd Quarter. Q3: The negative variance means positive accomplishment as there were no adjustments in the FY 2018 budgets of the following major programs and projects of identified agencies: i. DTI-Establishment of Negosyo Centers; ii. DOT-Branding Campaign Program; iii. TESDA - Training for Work Scholarship Program (TWSP); iv. DSWD - Social Pension for Indigent Senior Citizens (SPISC); v. DOJ (National Prosecution Office); vi. BI (Registration of Aliens); vii. DENR (National Greening Program); viii. DA (Repair/Rehabilitation and Constitution of Farm-to-Market Roads in Designated Key Production Areas) There were also no adjustments made in the agencies and GOCCs under BMB-C coverage.
Timeliness				2		2			7		7	5	Q1, Q2: Accomplishments to be reported on the 3rd Quarter. Q3: Eight (8) days submitted to the President prior to his submission to Congress. (Note that the BTB submitted the NEP and BESF budget documents on July 17, 2017 to the DBM-Office of the Secretary) * The budget documents were 7 days submitted to the President prior to his submission to Congress instead of 2 which was inadvertently reflected in the BAR No. 1 submitted
Directives													
Quantity													
Percentage of directives and guidelines issued		100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	0.00%	Q1: Local Budget Circular No. 114 - Guidelines on the Release and Utilization of the FY 2017 Local Government Support Fund - Financial Assistance to Local Government Units (LGSF - FA to LGUs) dated March 6, 2017 was issued. Q2: BTB (8) and LGRCB (2) accomplished their targets (100%) of directives and guidelines issued. Q3: BTB accomplished its target (100%) with one (1) guideline/directive issued for the 3rd Quarter. LGRCB has no mandatory or policy-driven directives or guidelines issued in this period, while the BMB-C accomplishments are to be reported in the 4th Quarter. Q4: BTB and LGRCB issued and 3 and 2 directives/guidelines, respectively.
Quality													
Average percentage in rating the clarity of directives measured in terms of revisions and/or addendums issued		85%	85%	85%	85%	85%	100%	100%	-	100%	100%	15.00%	
Timeliness													
Percentage of agencies which consider the average lead time between issuance and compliance as sufficient or better		80%	80%	80%	80%	80%		100%	68.09%	94.50%	87.53%	7.53%	Q1: No survey was conducted in the 1st Quarter. With the issuance of NBC 114 as of March 6, 2017, the survey will be conducted and reported in the 2nd Quarter. Q2: BTB and BMB-C accomplishments are to be reported in the succeeding Quarters. LGRCB exceeded performance by reporting 100% on targeted mandatory directives/guidelines issued. Q3: No mandatory or policy-driven directives or guidelines issued during the 3rd Quarter. Q4 For BTB, its 4th Quarter accomplishments results is based on the rate of compliance of agencies in the NGAs submission of the 2018 Budget proposals on or before the prescribed deadline. In the 4th Quarter, BMB-C reported 68.09% accomplishment for the 3rd Quarter. Underperformance is due to the uncontrollable reason.

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1	2	3	4	5	6	7=(3+4+5+6)	8	9	10	11	12=(8+9+10+11)	13	14
Budget Execution													
Quantity													
Percentage of requests for budget variation or authorization acted upon		90%	90%	90%	90%	90%	98.51%	97.19%	98.86%	99.44%	98.50%	8.50%	
Variance of actual releases against budget programs approved by the DBCC					10%	10%				2.64%	2.64%	7.36%	Q1, Q2, Q3: Accomplishments to be reported in the 4th Quarter. Q4: Variances reported are below 10% for the Bureaus concerned
Timeliness													
Percentage of request for budget variation or authorization acted upon within 15 working days upon receipt of complete documents		85%	85%	85%	85%	85%	94.94%	94.90%	95.87%	97.49%	95.80%	10.80%	
For GOCCs Execution													
Quantity													
Percentage of GOCC corporate operating budgets reviewed		100%	100%	100%		100%	100%	100%	100%	100%	100%	0.00%	Q1: 15/15 COB reviewed. Q2: 8/8 COB reviewed. Q3: 54/54 COB reviewed. Q4: 16/16 COBs reviewed (supplemental COBs were received)
Quality													
Percentage of GOCC corporate operating budget reviewed rated satisfactory or better		90%	90%	90%		90%	100%	100%	98.15%	100%	99.54%	9.54%	Q1, Q2, Q4: No request for reconsideration was received by BMB-C. Q3: Only one (1) Corporate Operating Budget Reconsideration was received and acted upon out of the fifty-four (54) COBs received in the Quarter.
Timeliness													
Percentage of GOCC corporate operating budget reviews completed within 15 working days of receipt of completed documents		100%	100%	100%		100%	100%	100%	100%	100%	100%	0.00%	Q1: 15/15 COB reviewed within 15 working days. Q2: 8/8 COB reviewed within 15 working days. Q3: 54/54 COB reviewed within 15 working days. Q4: 16/16 COBs reviewed within 15 days. (supplemental COBs were received)
For LGUs													
Quantity													
Percentage of LGU budgets reviewed		100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	0.00%	Q1, Q2, Q3, Q4: All LGU Budgets (ABs and SBs) received were reviewed.
Quality													
Percentage of LGUs annual budgets reviewed rated satisfactory or better		95%	95%	95%	95%	95%	100%	100%	100%	100%	100%	5.00%	Q1, Q2, Q3, Q4: All Annual Budgets received were rated at least Satisfactory or better.
Timeliness													
Percentage of LGUs budgets submitted with complete documentation reviewed within 75 days		95%	95%	95%	95%	95%	100%	100%	100%	99.75%	99.94%	4.94%	Q1, Q2, Q3: All LGU Budgets (ABs and SBs) submitted with complete documentation were reviewed within 75 days. Q4: 1 LGU budget took more than 75 days to review

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MFO 3: ORGANIZATIONAL PRODUCTIVITY ENHANCEMENT SERVICES	3030000000													
Quantity														
Percentage of proposals for organization, staffing, compensation, and position classification review completed		85%	85%	85%	85%	85%	100%	100%	100%	100%	100%	15.00%	Q1: 163/168 requests/proposal for organization, staffing, compensation, and position classification review were processed (97.02%). Q2: 119/122 requests/proposal for organization, staffing, compensation, and position classification review were processed (97.54%). Q3: 56/56 requests/proposal for organization, staffing, compensation, and position classification review were processed (100.00%). Q4: Q1 and Q2 reported accomplishments were revised as result of the OPCCB management/accomplishment reviews. For the 4th Quarter, 71/71 requests/proposals for organization, staffing, compensation and position classifications reviews were processed (100%)	
Percentage of recommendations on agency organization, staffing, position classification, and compensation confirmed/accepted by DBM approving authority within three (3) revisions		80%	80%	80%	80%	80%	100%	100%	100%	100%	100%	20.00%	Q1, Q2, Q3: Actions documents on organization, staffing, compensation, and position classification have no significant revisions. All of the requests/proposals for organization, staffing, compensation, and position classification review were processed within three (3) revisions. Q4: 71/71 action documents on organization, staffing, compensation and position classification were accepted within 3 revisions.	
Timeliness For department/agency-wide reorganization proposals: Percentage of agency reviews completed within 100 working days		90%	90%	90%	90%	90%	100%	100%	100%	100%	100%	10.00%	Q1: Out of 30 major proposals for organization, staffing, compensation, and position classification, 30 were processed (100%). Q2: Out of 44 major proposals for organization, staffing, compensation, and position classification, 44 were processed (100%). Q3: Out of 13 major proposals for organization, staffing, compensation, and position classification, 13 were processed (100%). Q4: Out of 31 major proposals for organization, staffing, compensation, and position classification, 31 were processed (100%)	

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For department/agency-specific organization and staffing modifications: Percentage of agency reviews completed within 50 working days		90%	90%	90%	90%	90%	91.67%	100%	97.67%	95.00%	96.09%	6.09%	Q1: Out of 132 minor proposals for organization, staffing, compensation, and position classification, 125 were processed (94.70%). Q2: Out of 75 minor proposals for organization, staffing, compensation, and position classification, 75 were processed (100%). Q3: Out of 42 minor proposals for organization, staffing, compensation, and position classification, 43 were processed (97.67%). Q4: Q1 report was revised from 94.70% to 91.67% as a result of the OPCCB's management/accomplishment review. For the 4th Quarter, out of 40 minor proposals for organization, staffing, compensation, and position classification, 38 were processed or 38/40 (95%)
Directives and Policies													
Quantity													
Percentage of policy guidelines and directives issued		100%	100%	100%	100%	100%		100%		100%	100%	0.00%	Q1: No. accomplishment for the 1st Quarter. Q2: One (1) out of one (1) policy directive issued by DBM during this period was prepared. This is the Budget Circular No. 2017-1 re: Amending Budget Circular (BC) No. 2016-05 Entitled, "Revised Guidelines on the Acquisition and Use of Government Motor Vehicles" dated August 22, 2016. Q3: The SPIB has not prepared any policy directive for the DBM's external clients during this period. Q4: 1/1 policy directive issued by the DBM during this period was prepared. This is the Budget Circular No. 2017-5 re: Reiterating the Existing Laws, Rules, Regulations and Other Issuances Relative to the Judicious and Prudent Use of Government Funds in Line with the issuance of Administrative Order (AO) No. 6 s. 2017 dated December 11, 2017.
Percentage of policies/guidelines issued within the agreed deadline		90%	90%	90%	90%	90%	100%				100%	10.00%	Q1: 3/3 policies/guidelines issued were confirmed by DBM approving authority within agreed deadline. Q2: 3/3 policies/guidelines issued were confirmed by DBM approving authority within agreed deadline. Q3: No reported accomplishment for this SI in the 3rd Quarter. As OPCCB noted there is no expected output for this output for the period Q4:Q2 accomplishment was revised as a result of the OPCCB management/accomplishment review. For Q4 4/4 policies/guidelines issued were confirmed by DBM approving authority within agreed deadline.
Quality													
Draft policies/guidelines confirmed/accepted by DBM approving authority within two (2) revisions		80%	80%	80%	80%	80%	100%			100%	100%	20.00%	Q1: 3/3 policies/guidelines issued were confirmed by DBM approving authority with no significant revisions. Q2: 3/3 policies/guidelines issued were confirmed by DBM approving authority with no significant revisions. Q3: No reported accomplishment for this SI in the 3rd Quarter. As OPCCB noted there is no expected output for this SI for the period Q4: Accomplishment for Q2 was revised in view of the OPCCB management/accomplishment review. For Q4, 4/4 policies/guidelines issued were confirmed by DBM approving authority with no significant revisions
MFO 4: PERFORMANCE REVIEW AND EVALUATION SERVICES	3040000000												
Timeliness													
Percentage of agencies' performance reviewed and evaluated within the prescribed period		100%		100%		100%	100%	100%			100%	0.00%	Q1, Q2: All APRs conducted are reviewed and evaluated within prescribed period.

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Quantity													
Percentage of agencies performance reviewed and evaluated		100%		100%		100%	100%	100%			100%	0.00%	Q1: BMBFE Reported 100% APR Q3, Q4: No APR review reported
Timeliness													
Percentage of agencies' performance reviewed and evaluated within the prescribed period		100%		100%		100%	100%	100%			100%	0.00%	Q1, Q2: All APRs conducted are reviewed and evaluated within prescribed period.
Percentage of agencies' submitted Monthly Disbursement Program (MDP) reviewed within the prescribed period					90%	90%				100%	100%	10.00%	Q1, Q2, Q3: Accomplishments are reported at year-end. Q4: All agencies with submitted MDPs were reviewed within the prescribed period

Prepared by:

M. Navarro
MERCEDES P. NAVARRO
Director, Corporate Planning & Management Service

Date: 1/25/2018

In coordination with

D. Galura
DOLORES E. GALURA
Director, Finance Service EOP

Date: _____

Approved by:

M. Chua
ASSISTANT SECRETARY MYRNA S. CHUA
Head, Internal Management Group

Date: _____

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