



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF BUDGET AND MANAGEMENT
GENERAL SOLANO STREET, SAN MIGUEL, MANILA

**REVIEW AND COMPLIANCE COMMITTEE (RCC)
ADVISORY NO. 2020-03**

- 1.0 Pursuant to Section 8 of Republic Act (RA) No. 6713¹, Rule VII of its Implementing Rules and Regulations, and item 4.0 of the Department of Budget and Management (DBM) RCC Revised Internal Guidelines,² **all DBM officials and employees are enjoined to file thru RCC not later than 31 January 2021 their respective Statement of Assets, Liabilities, and Net Worth as of 31 December 2020.**
- 2.0 Please note that the said deadline applies regardless of whether the declarant is on leave of absence, on absence without leave, or on official business.
- 3.0 Accordingly, kindly submit three (3) copies of the duly accomplished 2015 SALN Form³ as follows:

Declarant	Receiving Unit
Officials and employees in the Central Office	Administrative Service (AS)–Human Resource Management Division (HRMD)
Officials and employees in the Regional Offices	Regional Office (RO) RCC ⁴

- 4.0 To guide everyone, attached is a copy of the detailed instruction on the proper accomplishment of the SALN Form.
- 5.0 Further, everyone is reminded to observe the provisions of RA No. 10173⁵ regarding the processing of personal information.
- 6.0 For everyone's compliance, please. Thank you.

By the authority of the DBM Central Office RCC,

LOURDES S. BAYATON-MONTE
Officer-in-Charge–Chief Administrative Officer
AS–HRMD/RCC–Secretariat

¹ Commonly known as the “Code of Conduct and Ethical Standards for Public Officials and Employees”.

² A copy of which is attached.

³ A copy of which is attached, and an editable version of which can be downloaded from <http://www.csc.gov.ph/2014-02-21-08-28-23/pdf-files/category/193-statement-of-assets,-liabilities,-and-net-worth-saln-form-for-the-year-2012-and-onwards.html>.

⁴ Further, the RO–RCCs are required to submit to the DBM Central Office (CO) RCC, through its Administrative Service – Human Resource Management Division Secretariat, a stamped received copy of all their SALN transmittals to the Office of the Deputy Ombudsman for Luzon/Visayas/Mindanao in their respective area offices.

⁵ Re Data Privacy Act of 2012.