



REPUBLIC OF THE PHILIPPINES
 DEPARTMENT OF BUDGET AND MANAGEMENT
 BONCODIN HALL, GEN. SOLANO ST., SAN MIGUEL, MANILA

CIRCULAR LETTER

No. 2019 - 5
 January 21, 2019

TO : All Heads of Departments, Agencies, Other Executive Offices, the Constitutional Offices, and Government-Owned/Controlled Corporations

SUBJECT : Budget Fora on Procurement, Budget Preparation and Execution

1.0 The Department of Budget and Management shall conduct a fora at the Philippine International Convention Center (PICC) on the following schedule:

| Schedule | Activity | Attendees |
|---|----------------------|---|
| January 24, 2019, Thursday 8:30 A.M to 5:00 P.M. | Forum on Procurement | Planning Officers, End-user representatives, Personnel involved in Procurement, i.e., HoPE, BAC, Secretariat member and TWG of NGAs and GOCCs |
| January 25, 2019, Friday, 8:00 A.M to 12:00 N.N. | Budget Forum | Heads of budget, accounting and planning units of NGAs |
| January 25, 2019, Friday 1:00 to 5:00 P.M. | | Heads of budget, accounting and planning units of GOCCs |

2.0 In the interest of attaining a conducive environment for learning given the limited capacity of the venue, **only three (3) slots/seats per agency** is available for the expected attendees.

3.0 For the guidance of all concerned.

BENJAMIN E. DIOKNO

