



Republic of the Philippines  
**DEPARTMENT OF BUDGET AND MANAGEMENT**  
Boncodin Hall, Gen. Solano St., San Miguel, Manila



## CIRCULAR LETTER

No. 2011 – 13  
Date: December 7, 2011

**TO :** All Heads of Departments, Bureaus, Offices and Commissions of the National Government

**SUBJECT :** Forum on National Budget Circular No. 532 dated November 28, 2011 (Guidelines on the Review of Major Final Outputs and Performance Indicators and Restructuring of Programs, Activities and Projects (PAPs))

### 1.0 Background

- 1.1 The mainstreaming of a results-based budgeting has been an ongoing process within the DBM through the adoption of the Organizational Performance Indicator Framework (OPIF) in the budget process.
- 1.2 To further deepen and institutionalize OPIF, which is one of the commitments under the Open Government Partnerships (OGP) Country Action Plan, is to have a fully developed results-based budgeting system with clearly-defined agency outputs and performance indicators that are linked to the Philippine Development Plan (PDP), particularly the five (5) key result areas under the President's Social Contract.
- 1.3 In an effort to strengthen DBM's capacity and other selected departments, a technical assistance was sought sometime last year to assess their OPIF readiness. A major feedback from the said exercise is that the department's MFOs/PIs and PAPs be made clearer, specific and directly relevant to agency mandates.
- 1.4 To fast track the review and restructuring of MFOs/PIs and PAPs, NBC 532 dated November 28, 2011 was issued for the purpose. For better appreciation and understanding of the procedures for the review and restructuring of MFOs/PIs and PAPs, a forum for the departments/agencies is hereby directed to be conducted.

### 2.0 Objectives. The forum aims to:

- 2.1 Discuss the salient features of the NBC to give participants an in-depth knowledge on the use of the guidelines;



- 2.2 Provide a venue to address questions and clarifications on the use of the guidelines; and
- 2.3 Enable participants to better appreciate the review process in the refinement of MFOs/PIs and PAPs restructuring.
- 3.0 **Date and Venue.** The forum will be held on Monday, 12 December 2011, 1:30 PM – 5:00PM at the Multi-Purpose Room, 4F Boncodin Hall, DBM Compound, Gen. Solano St., Malacañang Complex, San Miguel, Manila.
- 4.0 The Departments/agencies are requested to send their senior representatives from the agencies' operations group, planning and financial management services. The attached list shows the required designation of attendees and the number of participants for each department/agency as shown in **ANNEX A**. The program of activities labeled as **ANNEX B** is likewise attached.
- 5.0 Copies of the NBC shall be distributed during the forum. It may also be accessed at our website: [www.dbm.gov.ph](http://www.dbm.gov.ph).
- 6.0 Please be guided accordingly.

  
**FLORENCIO B. ABAD**  
*Secretary*



## Department of Budget and Management

## Forum on NBC No. 532

## Guidelines on the Review of MFOs and Pls and Restructuring of PAPs

Multi-Purpose Room, 4F Boncodin Hall, DBM Compound, Gen. Solano St., San Miguel, Manila

December 12, 2011

*List of Participants*

Office/Unit	Participants	Total Number of Participants per Office/Unit
Senate	Senior Technical Staff	Two (2) Participants per Office (4 x 2 = 8); Three (3) Participants from OES
House of Representatives		
Office of the President (OP)		
Office of the Executive Secretary (OES)		
Office of the Vice-President (OVP)		
Departments		
Department of Agrarian Reform (DAR)	Planning Officer, Budget Officer, Accountant, and One (1) Technical Staff from the Operations	Seventy-six (76) Participants for All Departments (19 x 4 = 76)
Department of Agriculture (DA)		
Department of Budget and Management (DBM)		
Department of Education (DepEd)		
Department of Energy (DOE)		
Department of Environment and Natural Resources (DENR)		
Department of Finance (DOF)		
Department of Foreign Affairs (DFA)		
Department of Health (DOH)		
Department of the Interior and Local Government (DILG)		
Department of Justice (DOJ)		
Department of Labor and Employment (DOLE)		
Department of National Defense (DND)		
Department of Public Works and Highways (DPWH)		
Department of Science and Technology (DOST)		
Department of Social Welfare and Development (DSWD)		
Department of Tourism (DOT)		
Department of Trade and Industry (DTI)		
Department of Transaction and Communications (DOTC)		
National Economic and Development Authority (NEDA)	Senior Technical Staff	Two (2) Participants per Office (2 X 2 = 4)
Presidential Communications Operations Office		



**Forum on NBC No. 532**  
**Guidelines on the Review of MFOs and PIs and Restructuring of PAPs**

Multi-Purpose Room, 4F Boncodin Hall, DBM Compound, Gen. Solano St., San Miguel, Manila

December 12, 2011

*List of Participants*

Office/Unit	Participants	Total Number of Participants per Office/Unit
Other Executive Offices (OEOs)		
Anti-Money Laundering Council	Senior Technical Staff	Fifty-six (56) Participants for all OEOs (28 X 2 = 56)
Commission on Filipino Overseas		
Commission on Higher Education		
Commission on the Filipino Language		
Dangerous Drugs Board		
Energy Regulatory Commission		
Film Development Council of the Philippines		
Games and Amusement Board		
Housing and Land Use Regulatory Board		
Housing and Urban Development Coordination Council		
Movie and Television Review and Classification Board		
National Anti-Poverty Commission		
National Commission for Culture and the Arts		
National Commission on Muslim Filipinos		
National Council on Disability Affairs		
National Intelligence Coordinating Agency		
National Security Council		
National Water Resources Board		
National Youth Commission		
Optical Media Board		
Philippine Commission on Women		
Philippine Drug Enforcement Agency		
Philippine Racing Commission		
Philippine Sports Commission		
Presidential Commission for the Urban Poor		
Presidential Legislative Liaison Office		
Presidential Management Staff		
Securities and Exchange Commission		
Joint Legislative-Executive Council	Senior Technical Staff	Two (2) Participants per Office (7 x 2 = 14)
The Judiciary		
Civil Service Commission (CSC)		
Commission On Audit (COA)		
Commission On Elections (COMELEC)		
Commission On Human Rights (CHR)		
Office of the Ombudsman		
<b>Total Number of Participants</b>		<b>161</b>





REPUBLIC OF THE PHILIPPINES  
**DEPARTMENT OF BUDGET AND MANAGEMENT**  
 MALACAÑANG, MANILA



## FORUM for Departments/Agencies

### Guidelines on the Review of Major Final Outputs (MFOs) and Performance Indicators (PIs) and Restructuring of Programs, Activities and Projects (PAPs)

NBC No. 532

*Multi-Purpose Room, 4F Boncodin Hall, DBM Compound,  
 Gen. Solano St., Malacañang Complex, San Miguel, Manila*

12 December 2011

### Program

1:30 – 2:00	Registration
2:00 – 2:10	Invocation and National Anthem
2:10 – 2:30	Welcome Remarks
2:30 – 3:15	Presentation of NBC No. 532 dated Nov. 28, 2011 Guidelines on the Review of Major Final Outputs (MFOs) and Performance Indicators (PIs) and Restructuring of Programs, Activities and Projects (PAPs)
3:15 – 3:45	Snacks
3:45 – 4:45	Q & A
4:45 – 5:00	Closing Remarks