CIRCULAR LETTER

No. 2008 - 10
December 8, 2008

FOR : HEADS OF DEPARTMENTS, AGENCIES, BUREAUS, OFFICES AND COMMISSIONS OF THE NATIONAL GOVERNMENT AND ALL OTHERS CONCERNED

SUBJECT : Seminar on the Guidelines in the Release of Notice of Cash Allocation (NCA) For FY 2009

1.0 In order to inform national government agencies of the policies and procedures to be adopted in the release of NCA for FY 2009, the Department of Budget and Management shall conduct a half-day seminar on December 10, 2008, at the Social Hall (4th Floor), Arcache Building, General Solano Street, Malacañang, Manila. The schedule by department/agency is shown in Annex A.

2.0 In this regard, departments and/or agencies are requested to send a maximum of three (3) representatives from the financial management services preferably those who are in-charge of cash programming and NCA disbursements.

3.0 Copies of the Guidelines in the Release of NCA for FY 2009 shall be distributed during the seminar.

4.0 Please be guided accordingly.

ROLANDO G. ANDAYA, JR.
Secretary
8:00 a.m - 12:00 noon

DEPARTMENT OF AGRARIAN REFORM AND ATTACHED AGENCY

DEPARTMENT OF AGRICULTURE AND STAFF BUREAUS/ATTACHED AGENCIES

DEPARTMENT OF EDUCATION AND STAFF BUREAUS/ATTACHED AGENCIES

DEPARTMENT OF ENERGY

DEPARTMENT OF ENVIRONMENT & NATURAL RESOURCES AND STAFF BUREAUS/ATTACHED AGENCIES

DEPARTMENT OF HEALTH AND STAFF BUREAUS/ATTACHED AGENCY

DEPARTMENT OF LABOR & EMPLOYMENT AND ATTACHED AGENCIES

DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS AND ATTACHED AGENCIES

DEPARTMENT OF SOCIAL WELFARE & DEVELOPMENT AND ATTACHED AGENCIES

DEPARTMENT OF SCIENCE AND TECHNOLOGY AND ATTACHED AGENCIES

DEPARTMENT OF TOURISM AND ATTACHED AGENCIES

DEPARTMENT OF TRADE & INDUSTRY AND ATTACHED AGENCIES

DEPARTMENT OF TRANSPORTATION & COMMUNICATIONS AND STAFF BUREAUS/ATTACHED AGENCIES

OTHER EXECUTIVE OFFICES

Commission on Higher Education

Commission on the Filipino Language

Dangerous Drugs Board

Energy Regulatory Commission

Housing and Land Use Regulatory Board

Housing and Urban Development Coordinating Council

National Commission for Culture and the Arts

National Commission for Culture and the Arts (Proper)

National Historical Institute

The National Library

National Archives of the Philippines

(Formerly Records Management and Archives Office)

National Anti-Poverty Commission

National Commission on the Role of Filipino Women

National Water Resources Board

National Youth Commission

Palawan Council for Sustainable Development Staff

Philippine Sports Commission

Presidential Commission for the Urban Poor
OFFICE OF THE PRESIDENT
OFFICE OF THE VICE-PRESIDENT
DEPARTMENT OF BUDGET AND MANAGEMENT
DEPARTMENT OF FINANCE AND ATTACHED AGENCIES
DEPARTMENT OF FOREIGN AFFAIRS AND ATTACHED AGENCIES
DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT AND ATTACHED AGENCIES
DEPARTMENT OF JUSTICE AND ATTACHED AGENCIES
DEPARTMENT OF NATIONAL DEFENSE (except AFP-GHQ)
NATIONAL ECONOMIC AND DEVELOPMENT AUTHORITY AND ATTACHED AGENCIES
OFFICE OF THE PRESS SECRETARY AND ATTACHED AGENCIES
JOINT LEGISLATIVE-EXECUTIVE COUNCILS
AUTONOMOUS REGIONAL GOVERNMENT IN MUSLIM MINDANAO
OTHER EXECUTIVE OFFICES
  Anti-Money Laundering Council
  Commission on Filipino Overseas
  Film Development Council of the Philippines
  Games and Amusement Board
  Movie and Television Review and Classification Board
  National Intelligence Coordinating Agency
  National Security Council
  Office on Muslim Affairs
  Optical Media Board
  Philippine Drug Enforcement Agency
  Philippine Racing Commission
  Presidential Commission on Good Government
  Presidential Legislative Liaison Office
  Presidential Management Staff
  Securities and Exchange Commission