

**N.4. NATIONAL ARCHIVES OF THE PHILIPPINES**

For general administration and support, and operations, as indicated hereunder . . . . . P 221,139,000

New Appropriations, by Program

	<u>Current Operating Expenditures</u>			
	<u>Personnel Services</u>	<u>Maintenance and Other Operating Expenses</u>	<u>Capital Outlays</u>	<u>Total</u>
<b>PROGRAMS</b>				
General Administration and Support	P 12,065,000	P 43,564,000	P 54,805,000	P 110,434,000
Operations	<u>50,874,000</u>	<u>53,153,000</u>	<u>6,678,000</u>	<u>110,705,000</u>
GOVERNMENT RECORDS MANAGEMENT PROGRAM	29,325,000	23,872,000	3,680,000	56,877,000
GOVERNMENT ARCHIVES ADMINISTRATION PROGRAM	<u>21,549,000</u>	<u>29,281,000</u>	<u>2,998,000</u>	<u>53,828,000</u>
<b>TOTAL NEW APPROPRIATIONS</b>	<u><u>P 62,939,000</u></u>	<u><u>P 96,717,000</u></u>	<u><u>P 61,483,000</u></u>	<u><u>P 221,139,000</u></u>

**Special Provision(s)**

1. **Reporting and Posting Requirements.** The submission of the quarterly reports on its financial and physical accomplishments shall be in accordance with Section 99 of the General Provisions of this Act.

2. **Appropriations for Activities or Projects.** The amounts appropriated herein shall be used specifically for the following activities or projects in the indicated amounts and conditions:

New Appropriations, by Programs/Activities/Projects

	<u>Current Operating Expenditures</u>			
	<u>Personnel Services</u>	<u>Maintenance and Other Operating Expenses</u>	<u>Capital Outlays</u>	<u>Total</u>
<b>PROGRAMS</b>				
General Administration and Support				
General Management and Supervision	P 11,810,000	P 43,564,000	P 54,805,000	P 110,179,000
Administration of Personnel Benefits	255,000			255,000
Sub-total, General Administration and Support	12,065,000	43,564,000	54,805,000	110,434,000
Operations				
Management of Government Records Strengthened	29,325,000	23,872,000	3,680,000	56,877,000
<b>GOVERNMENT RECORDS MANAGEMENT PROGRAM</b>	29,325,000	23,872,000	3,680,000	56,877,000
Training for government agencies on the creation, maintenance, disposal and retirement of all government records	17,604,000	16,198,000	1,600,000	35,402,000
Management of transference of records of all government including those of abolished offices	7,868,000	7,301,000	2,080,000	17,249,000
Conduct of research studies, promulgation of policies, rules and regulations on the creation, maintenance, and disposition of all government records	3,853,000	373,000		4,226,000
Awareness, Appreciation and Access to Archival Records Strengthened	21,549,000	29,281,000	2,998,000	53,828,000
<b>GOVERNMENT ARCHIVES ADMINISTRATION PROGRAM</b>	21,549,000	29,281,000	2,998,000	53,828,000
Maintenance, preservation, rehabilitation and servicing of archival holdings	21,549,000	29,281,000	2,998,000	53,828,000
Sub-total, Operations	50,874,000	53,153,000	6,678,000	110,705,000
<b>TOTAL NEW APPROPRIATIONS</b>	<b>P 62,939,000</b>	<b>P 96,717,000</b>	<b>P 61,483,000</b>	<b>P 221,139,000</b>

New Appropriations, by Object of Expenditures

(In Thousand Pesos)

## Current Operating Expenditures

## Personnel Services

## Civilian Personnel

## Permanent Positions

## Basic Salary

47,323

Total Permanent Positions	<u>47,323</u>
Other Compensation Common to All	
Personnel Economic Relief Allowance	2,952
Representation Allowance	618
Transportation Allowance	618
Clothing and Uniform Allowance	738
Mid-Year Bonus - Civilian	3,944
Year End Bonus	3,944
Cash Gift	615
Productivity Enhancement Incentive	615
Step Increment	<u>118</u>
Total Other Compensation Common to All	<u>14,162</u>
Other Benefits	
PAG-IBIG Contributions	148
PhilHealth Contributions	773
Employees Compensation Insurance Premiums	148
Loyalty Award - Civilian	130
Terminal Leave	<u>255</u>
Total Other Benefits	<u>1,454</u>
Total Personnel Services	<u>62,939</u>
Maintenance and Other Operating Expenses	
Travelling Expenses	2,435
Training and Scholarship Expenses	3,564
Supplies and Materials Expenses	8,349
Utility Expenses	11,110
Communication Expenses	3,195
Confidential, Intelligence and Extraordinary Expenses	
Extraordinary and Miscellaneous Expenses	108
Professional Services	7,256
General Services	24,999
Repairs and Maintenance	2,693
Taxes, Insurance Premiums and Other Fees	3,590
Other Maintenance and Operating Expenses	
Advertising Expenses	50
Printing and Publication Expenses	781
Representation Expenses	497
Transportation and Delivery Expenses	100
Rent/Lease Expenses	25,275
Membership Dues and Contributions to Organizations	40
Subscription Expenses	2,665
Other Maintenance and Operating Expenses	<u>10</u>
Total Maintenance and Other Operating Expenses	<u>96,717</u>
Total Current Operating Expenditures	<u>159,656</u>
Capital Outlays	
Property, Plant and Equipment Outlay	
Building and Other Structures	50,000
Machinery and Equipment Outlay	9,403

---

GENERAL APPROPRIATIONS ACT, FY 2022

Furniture, Fixtures and Books Outlay

2,080

Total Capital Outlays

61,483

**TOTAL NEW APPROPRIATIONS**

**221,139**