



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF BUDGET AND MANAGEMENT
GENERAL SOLANO STREET, SAN MIGUEL, MANILA

SUPPLEMENTAL/BID BULLETIN (SBB) NO. 1

This SBB No. 1 dated November 28, 2024 for **Project ID No. DBM-2024-84, "Supply and Delivery of Modular Workstations for the DBM Central Office,"** is issued pursuant to Section 22.5 of the 2016 Revised Implementing Rules and Regulations of Republic Act No. 9184, to clarify, modify or amend items in the Bidding Documents. Accordingly, this shall form an integral part of the Bidding Documents.

PARTICULARS	AMENDMENTS/CLARIFICATIONS
Section I. Invitation to Bid	Section I. Invitation to Bid
xxx	xxx
<p>2. The DBM now invites bids for the above-entitled Procurement Project. Delivery of the Goods is required as specified in Section VI (Schedule of Requirements) of the Bidding Documents. Bidders should have completed within the period of November 29, 2019 to November 28, 2024 a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II (Instructions to Bidders).</p>	<p>2. The DBM now invites bids for the above-entitled Procurement Project. Delivery of the Goods is required as specified in Section VI (Schedule of Requirements) of the Bidding Documents. Bidders should have completed within the period of November—29 DECEMBER 6, 2019 to November—28 DECEMBER 5, 2024 a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II (Instructions to Bidders).</p>
xxx	xxx
<p>7. Bids must be duly received by the BAC Secretariat or the DBM-Central Records Division through manual submission at the office address indicated below on or before November 29, 2024, 11:00 a.m. Late bids shall not be accepted.</p>	<p>7. Bids must be duly received by the BAC Secretariat or the DBM-Central Records Division through manual submission at the office address indicated below on or before November—29 DECEMBER 6, 2024, 11:00 a.m. Late bids shall not be accepted.</p>
xxx	xxx
<p>9. Bid opening shall be on November 29, 2024, 11:00 a.m., at the given address below and via video conferencing. Bids will be opened in the presence of the bidders' representatives who choose to attend the activity. Authorized attendees, including representatives of bidders, who are physically present at the BAC Conference</p>	<p>9. Bid opening shall be on November—29 DECEMBER 6, 2024, 11:00 a.m., at the given address below and via video conferencing. Bids will be opened in the presence of the bidders' representatives who choose to attend the activity. Authorized attendees, including representatives of bidders, who are physically present at the BAC Conference Room, DBM</p>

<p>Room, DBM Building III, General Solano St., San Miguel, Manila shall likewise join the meeting via videoconferencing.</p> <p>xxx</p>	<p>Building III, General Solano St., San Miguel, Manila shall likewise join the meeting via videoconferencing.</p> <p>xxx</p>												
<p>Section II. Instructions to Bidders</p> <p>xxx</p> <p>10. Documents comprising the Bid: Eligibility and Technical Components</p> <p>xxx</p> <p>10.2. The Bidder's SLCC as indicated in ITB Clause 5.3 should have been completed within the period of November 29, 2019 to November 28, 2024.</p> <p>xxx</p> <p>14. Bid Security</p> <p>xxx</p> <p>14.2 The Bid and bid security shall be valid until March 29, 2025. Any Bid not accompanied by an acceptable bid security shall be rejected by the Procuring Entity as non-responsive.</p> <p>xxx</p>	<p>Section II. Instructions to Bidders</p> <p>xxx</p> <p>10. Documents comprising the Bid: Eligibility and Technical Components</p> <p>xxx</p> <p>10.2. The Bidder's SLCC as indicated in ITB Clause 5.3 should have been completed within the period of November 29 DECEMBER 6, 2019 to November 28 DECEMBER 5, 2024.</p> <p>xxx</p> <p>14. Bid Security</p> <p>xxx</p> <p>14.2 The Bid and bid security shall be valid until March 29 APRIL 5, 2025. Any Bid not accompanied by an acceptable bid security shall be rejected by the Procuring Entity as non-responsive.</p> <p>xxx</p>												
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XXX		XXX	
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	<p>Note:</p> <p><u>Attached are the following documents which should be used as part of the Bidding Documents to be submitted by the bidders:</u></p> <ol style="list-style-type: none"> 1. Statement of all Ongoing Government and Private Contracts Including Contracts Awarded but not yet Started (Revised); 2. Statement of Single Largest Completed Contract which is Similar in Nature (Revised); 3. Price Schedule for Goods Offered from Within the Philippines (Revised); and 4. Price Schedule for Goods Offered from Abroad (Revised).
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Other matters:

- The “No Contact Rule” shall be strictly observed. Bidders are not allowed to communicate with any member of the Bids and Awards Committee, Technical Working Group or Secretariat effective December 6, 2024 right after the opening of bids.
- For guidance and information of all concerned.



RAMON VICENTE B. ASUNCION

Assistant Secretary

Vice Chairperson, DBM-BAC

Statement of all Ongoing Government and Private Contracts
Including Contracts Awarded but not yet Started
[shall be submitted with the Bid]
(Revised)

Business Name: _____

Business Address: _____

Name of Client/Contact Person/Contact Number/Contact Email Address	Date of the Contract	Title of the Contract / Name of the Project	Kinds of Goods	Total Amount of Contract	Value of Outstanding Contract	Date of Delivery
<u>Government</u>						
<u>Private</u>						

Submitted by : _____

(Printed Name and Signature)

Designation : _____

Date : _____

Instructions:

- i. State **ALL** ongoing contracts including those awarded but not yet started (government **[including the DBM]** and private contracts which may be **similar or not similar** to the project being bidden) up to December 5, 2024.
- ii. If there is no ongoing contract including those awarded but not yet started as of the aforementioned period, state none or equivalent term.
- iii. The total amount of the ongoing and awarded but not yet started contracts should be consistent with those used in the Net Financial Contracting Capacity (NFCC).
- iv. Please note that item 6.4 of the Government Procurement Policy Board (GPPB) Circular No. 04-2020 dated September 16, 2020 states that, "[t]he PEs shall check **compliance of the submitted forms with the mandatory provisions stated above. Non-submission of the Required Forms or non-inclusion of the mandatory provisions in any of the Required Forms shall be a ground for disqualification.**"

Moreover, GPPB Non-Policy Matter Opinion No. 041-2014 dated October 9, 2014 partially states that "**even contracts that include non-disclosure agreements or confidentiality clauses are required to be disclosed.** It is likewise good to clarify that

the requirement refers to a “statement” to be made by the bidder relative to all its ongoing and private contracts, and not the actual submission of the physical contracts.”

***Statement of Single Largest Completed Contract
which is Similar in Nature***
[shall be submitted with the Bid]
(Revised)

Business Name: _____

Business Address: _____

Name of Client/Contact Person/Contact Number/Contact Email Address	Date of the Contract	Title of the Contract / Name of the Project	Kinds of Goods	Amount of Contract	Date of Acceptance*	End User's Acceptance or Official Receipt(s) Issued for the Contract

Submitted by : _____
(Printed Name and Signature)

Designation : _____

Date : _____

Instructions:

- a. Pursuant to Section 23.4.1.3 of the 2016 Revised IRR of RA No. 9184, the Bidder shall have an SLCC that is at least one (1) contract similar to the Project, the value of which, adjusted to current prices using the PSA's CPI, must be at least equivalent to the following requirements:
 - i. a single contract that is similar to this Project, equivalent to at least fifty percent (50%) of the ABC; **OR**
 - ii. at least two (2) similar contracts:
 - (a) the aggregate amount of which should be equivalent to at least fifty percent (50%) of the ABC for this Project; **AND**
 - (b) the largest of these similar contracts must be equivalent to at least half of the percentage of the ABC as required above (i.e., twenty-five percent [25%]).
- b. The SLCC should have been completed (i.e., accepted) within the period of **December 6, 2019 to December 5, 2024**.
- c. The similar contract for this Project shall refer to supply and delivery of modular workstations. If the replacement of supply and delivery of modular workstations forms part of a bigger contract, only the cost component of the supply and delivery of modular workstations shall be considered for purposes of comparing the value thereof to at least fifty percent (50%) of the ABC.
- d. Please note that item 6.4 of the Government Procurement Policy Board (GPPB) Circular No. 04-2020 dated September 16, 2020 states that, "[t]he PEs shall check compliance of the submitted forms with the mandatory provisions stated above. Non-submission of the Required Forms or non-inclusion of the mandatory provisions in any of the Required Forms shall be a ground for disqualification."

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- * Date of Acceptance shall mean the date when the items delivered have **satisfactorily met** the requirements of the procuring entity, as evidenced by either a Certificate of Final Acceptance/Completion from the bidder’s client, or an Official Receipt or a Sales Invoice (to be submitted during post-qualification).

Price Schedule for Goods Offered from Within the Philippines

[shall be submitted with the Bid if bidder is offering goods from within the Philippines]

For Goods Offered from Within the Philippines (Revised)

Name of Bidder _____ Project ID No. **DBM-2024-84** Page ____ of ____

1	2	3	4	5	6	7	8	9	10
Item	Description	Country of origin	Quantity	Unit price EXW per item	Transportation and all other costs incidental to delivery, per item	Sales and other taxes payable if Contract is awarded, per item	Cost of Incidental Services, if applicable, per item*	Total Price, per unit (col 5+6+7+8)	Total Price delivered Final Destination (col 9) x (col 4)
1	Modular Work Station		60						
2	Modular Work Station		200						
3	Modular Work Station		40						

Name: _____

Legal Capacity: _____

Signature: _____

Duly authorized to sign the Bid for and behalf of: _____

Price Schedule for Goods Offered from Abroad
[shall be submitted with the Bid if bidder is offering goods from Abroad]

**For Goods Offered from Abroad
(Revised)**

Name of Bidder _____ Project ID No. **DBM-2024-84** Page ____ of ____

1	2	3	4	5	6	7	8	9
Item	Description	Country of origin	Quantity	Unit price CIF port of entry (specify port) or CIP named place (specify border point or place of destination)	Total CIF or CIP price per item (col. 4 x 5)	Unit Price Delivered Duty Unpaid (DDU)	Unit price Delivered Duty Paid (DDP)	Total Price delivered DDP (col 4 x 8)
1	Modular Work Station		60					
2	Modular Work Station		200					
3	Modular Work Station		40					

Name: _____
 Legal Capacity: _____
 Signature: _____
 Duly authorized to sign the Bid for and behalf of: _____