



REPUBLIC OF THE PHILIPPINES  
**DEPARTMENT OF BUDGET AND MANAGEMENT**  
 GENERAL SOLANO STREET, SAN MIGUEL, MANILA

**SUPPLEMENTAL/BID BULLETIN (SBB) NO. 1**

This SBB No. 1 dated February 2, 2021 for the Project, “Consultancy Services for the Development and Implementation of the Digital PFMCP,” is issued to clarify, modify or amend items in the Bidding Documents. Accordingly, this shall form an integral part of said Documents.

PARTICULARS	CLARIFICATION/AMENDMENTS										
<p><b>Section VIII. Bidding Forms</b></p> <p><b>TPF 8. ACTIVITY (WORK) SCHEDULE (WORDINGS CONSISTENT IN TOR)</b></p> <p style="text-align: center;">xxx</p> <p>B. Conduct of Capacity building of BITS-CDD for the administration, management, and facilitation of the digitized PFMCP FT and BPT Learning Modules and submission of post-activity report</p> <table border="1" style="margin-left: auto; margin-right: auto;"> <tr><td style="text-align: center;">Activity</td></tr> <tr><td>Conduct of Capacity building of BITS-CDD for the administration, management, and facilitation of the digitized PFMCP FT and BPT Learning Modules and submission of post-activity report</td></tr> <tr><td>Post-activity report</td></tr> </table> <p style="text-align: center;">xxx</p> <p>C. Conduct of Training of Trainers for the lecturers and speakers of digitized PFMCP FT and BPT Learning Modules and submission of post-activity report</p> <table border="1" style="margin-left: auto; margin-right: auto;"> <tr><td style="text-align: center;">Activity</td></tr> <tr><td>Conduct of Training of Trainers for the lecturers and speakers of digitized PFMCP FT and BPT Learning Modules and submission of post-activity report</td></tr> </table>	Activity	Conduct of Capacity building of BITS-CDD for the administration, management, and facilitation of the digitized PFMCP FT and BPT Learning Modules and submission of post-activity report	Post-activity report	Activity	Conduct of Training of Trainers for the lecturers and speakers of digitized PFMCP FT and BPT Learning Modules and submission of post-activity report	<p><b>Section VIII. Bidding Forms</b></p> <p><b>TPF 8. ACTIVITY (WORK) SCHEDULE (WORDINGS CONSISTENT IN TOR)</b></p> <p style="text-align: center;">xxx</p> <p>B. Conduct of Capacity building of BITS-CDD <b>and select SUCs personnel</b> for the administration, management, and facilitation of the digitized PFMCP FT and BPT Learning Modules and submission of post-activity report</p> <table border="1" style="margin-left: auto; margin-right: auto;"> <tr><td style="text-align: center;">Activity</td></tr> <tr><td>Conduct of Capacity building of BITS-CDD <b>and select SUCs personnel</b> for the administration, management, and facilitation of the digitized PFMCP FT and BPT Learning Modules <del>and submission of post-activity report</del></td></tr> <tr><td>Post-activity report</td></tr> </table> <p style="text-align: center;">xxx</p> <p>C. Conduct of Training of Trainers for the <b>facilitators</b>, lecturers and speakers of digitized PFMCP FT and BPT Learning Modules and submission of post-activity report</p> <table border="1" style="margin-left: auto; margin-right: auto;"> <tr><td style="text-align: center;">Activity</td></tr> <tr><td>Conduct of Training of Trainers for the <b>facilitators</b>, lecturers and speakers of digitized PFMCP FT and BPT Learning Modules <del>and submission of post-activity report</del></td></tr> </table>	Activity	Conduct of Capacity building of BITS-CDD <b>and select SUCs personnel</b> for the administration, management, and facilitation of the digitized PFMCP FT and BPT Learning Modules <del>and submission of post-activity report</del>	Post-activity report	Activity	Conduct of Training of Trainers for the <b>facilitators</b> , lecturers and speakers of digitized PFMCP FT and BPT Learning Modules <del>and submission of post-activity report</del>
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	<p><b>Attached are the revised TPF 8, FPF 2, FPF 3, FPF 4, FPF 5 and FPF 6.</b></p> <p><b>Also attached is the revised Section VI. Terms of Reference reflecting the foregoing amendments.</b></p>
<p><b><u>Questions from the Bidders</u></b></p> <ol style="list-style-type: none"> <li>1. Can participation in training/s as a trainer be considered for the Consultant’s key personnel and SMEs or Technical Specialists’ qualification on the required number of training hours requirement related to digital learning program design and management of the key personnel?</li> <li>2. Do the subject matter experts (SMEs) mentioned in the Development of a Digital Learning Curriculum and content re-design for the FT and BPT of the PFMCP Digital Module approved by the BITS and the BPS FGH under the Indicative Timeline of the project refer to the SMEs of the PFMCP or the key personnel of the firm?</li> </ol>	<p><b><u>BAC Response</u></b></p> <ol style="list-style-type: none"> <li>1. The number of training hours required shall cover only trainings attended by the key personnel and SMEs or Technical Specialists as a participant/learner and not as a trainer, which shall be considered in the qualification on experience in the field of learning and development, human resource and/or organizational development.</li> <li>2. The SMEs mentioned refer to the DBM’s pool of SMEs under the PFCMP.</li> </ol>

**Other matters:**

- The “No Contact Rule” shall be strictly observed. Bidders are not allowed to call or talk to any member of the Bids and Awards Committee, Technical Working Group or Secretariat effective February 9, 2021 right after the opening of bids.
- For guidance and information of all concerned.

**JANET B. ABUEL**

*Undersecretary*

*Chairperson, DBM-BAC*

# *Section VI. Terms of Reference (Revised)*

## **I. BACKGROUND**

The Department of Budget and Management (DBM) has committed to capacitate and engage at least 15% of the total Public Financial Management (PFM) practitioners in the Government of the Philippines (GoP) by 2022.

Due to the challenges presented by the COVID-19 pandemic, the Budget Information and Training Service-Capacity Development Division (BITS-CDD) will need Technical Assistance that will provide support and guidance in the migration and conversion of the PFM Competency Program (PFMCP) to a digital platform. This project initiative ensures the continuity of BITS-CDD's commitment to professionalizing the PFM workforce of the GoP and making sure that the PFM workforce is engaged in relevant and targeted learning and development programs.

Globalization, brought on by the post-industrial society, is characterized by the promotion and realization of openness. This allowed for interdependence and interrelations among countries. One aspect of this openness is the provision of an open educational system which response to the continuous social and economic changes brought about by the changing environments we live in (Galustyan, Borovikova, Polivaeva, Bakhtiyor & Zhirkova, 2019). An example of this open educational system in e-learning. There are various definitions of e-learning but based on the purpose of this proposal, we thought it best to use the definition of Galustyan et al (2019) that - “e-learning provides every individual with the conditions for the free development of his/her educational, intellectual, and activity opportunities throughout his/her life” (p. 151). The definition used in this project will be framed from that of Galustyan et al (2019) and as cited in GOSA (n.d.), that is - “digital learning is learning facilitated by technology that gives learners some element of control over the time, place, path and/or pace” of the learning process. This resonates with the definition of Galustyan et al and is consistent with the theory that adult learners have unique experiences and knowledge which contribute to the interaction between a teacher, the adult learner, and the overall learning process.

Concurrent with the concept of globalization in the post-industrial society is the influence of what is now called the ‘Fourth Industrial Revolution’. Heavily influenced by the Third Industrial Revolution, the fourth industrial revolution explores how technology seems to be entrenched in the society. According to the United Nations in 2013 (as cited in Davis, 2016), people in the world have more access to mobile phones than basic sanitation. Moreover, because of the fourth industrial revolution's rapid growth and the changes it brings to society, Klaus Schwab (2016) states that the role of the government should also change. The government should be more adaptable, not constrained by an established linear process of decision-making (top-down approach), and more agile (Schwab, 2016). This further supports the purpose of this proposed project, that is, for government employees to be able to adapt to this new environment by providing them new competencies and enhancing previously acquired skills.

As mentioned earlier, e-learning was a response to the changing social and economic environments of the world and it has been applied through numerous fields like business, education, health, etc. Hence, there is a reason and possibility that it can also be applied in public financial management. The transition of the PFMCP from traditional face-to-face learning to digital learning will be viewed as an appropriate and necessary response to the learning and development needs of public financial management employees during this COVID-19 pandemic. The crisis precipitated challenges and changes which people were not ready to face and yet during this critical period, we have observed the spirit and will of not only the front liners but the whole community to fight off this pandemic. Thus, we have observed the need for learning and development practitioners to continually give support to employees by offering new competencies and enhancing previously acquired competencies. These competencies will help them to live in this new 'normal' society not only during the COVID-19 crisis but in the long run. The ultimate objective of the project is to successfully transfer PFMCP to digital learning so it can reach a wider range of targeted participants and to engage them during and after this COVID-19 crisis. With regards to the targeted participants, it will be the same as the traditional face-to-face PFMCP conduct, that is, public financial management employees, DBM speakers, and PFMCP lecturers.

Upon approval, the capacity development division is hoping to implement a pilot run (Foundation and the Budgeting and Performance Track) by the 2<sup>nd</sup> semester of 2021. The timeline of the project will not be linear as it is dependent on a lot of factors (i.e., internet connections, devices, participants' willingness, etc.). However, we will be anticipating these problems and will have plans in place to circumvent them in case they arise.

The delivery mode of implementation depends on the course itself, thus, the development of an online learning management platform is recommended. In the absence of a suitable platform and repository of digital materials, the end-users may utilize existing platforms such as Zoom, Google Classroom, or Blackboard. All materials (i.e., video lecture modules, group activities, and Structured Learning Exercises (SLEs)) will be made available online, and some components of the course can also be saved so participants can view it offline (see full details in the Methodology and Implementation section).

In summary, the approach of the PFMCP digital learning will still be similar to the traditional conduct of the course. It will still be grounded on Knowle's adult learning theory (andragogy), a learner-centered approach, Kolb's experiential learning theory, Blooms' taxonomy, and Kirkpatrick's model of evaluation. The courses and the materials will be the same but enhanced to suit digital learning (see full details in the Proposal for the Digitalisation of the PFMCP, attached as Annex A).

## **II. PURPOSE**

The purpose of the project is to enhance the content materials of the PFMCP under the ambit of the Capacity Development Program of the DBM through the office of the BITS-CDD fit for a digital mode implementation. Alongside with the new competencies expected of the facilitators, lecturers, speakers who will be implementing

the Digital PFMCP, a capacity development program will be included in the implementation of the project to ensure that they are capable and equipped to implement according to the 'new normal'.

### III. SCOPE OF WORK

1. The Technical Assistant shall undertake the following:
  - Review and Development of a Digital Learning Curriculum and content re-design for the Foundation Track (FT) and Budgeting and Performance Track (BPT) of the PFMCP Digital Module approved by BITS and the Budget and Policy Strategy (BPS) Functional Group Head (FGH)
    - FT:
      - PFM Foundation Overview
      - Building PFM Understanding
      - Effective Collaboration in PFM
      - Principles of Internal Control
      - Using Data for Decision Making
    - BPT:
      - BPT 1: Introduction to Budgeting
      - BPT 2: Fiscal Planning
      - BPT 3: PrexC and Performance-Based Budgeting
      - BPT 4: Budget Preparation and Analytics
      - BPT 5: Budget Execution with Case Study
      - BPT 6: Developments in Budgeting
  - Conduct of Capacity building of BITS-CDD and select SUCs personnel for the administration, management, and facilitation of the digitized PFMCP FT and BPT Learning Modules and submission of post-activity report;
  - Conduct of Training of Trainers for the facilitators, lecturers and speakers of digitized PFMCP FT and BPT Learning Modules and submission of post-activity report;
  - Conduct, implementation and assessment of pilot test run on the design of the digitized PFMCP FT and BPT Learning Modules for the facilitators, lecturers and speakers and submission of post-activity report; and
  - Submission and approval of the Terminal Report.
2. Roles of the BITS-CDD
  - a. Provide relevant documents such as the current course modules and other information necessary to substantiate the design of the training courses;
  - b. Provide resource persons or subject matter experts who will coordinate with the consultants to provide necessary information for the content of the course;
  - c. Provide the profile of select participants from the DBM Central, Regional Offices and partner SUCs, to be target participants of the Training of Trainers;
  - d. Provide logistics such as venue, meals of the participants and the trainers during face to face interventions and consultations;
  - e. Supervise and provide the overall coordination with the consultant on the general direction of the expected deliverables based on the objectives;



- f. Evaluation, review, acceptance and, approval of all deliverables by the consultant (i.e., on final design, content of each module, re-designed SLEs)
- g. Evaluate request for payments/billings and determine the acceptability/correctness of the same; and,
- h. Review for endorsement of signing-off of payments for each milestone for the consulting firm based on submitted deliverables, project closure and post-Implementation reports.

### 3. Indicative Timeline of the Project

Activities	Target	Timeline
<p>a. Development of a Digital Learning Curriculum and content re-design for the FT and BPT of the PFMCP Digital Module approved by the BITS and the BPS FGH.</p> <p>Together with the BITS-CDD, the consultant will review and enhance the existing content of the PFMCP modules. Its structure will be tailored fit on a virtual classroom set-up. The PFMCP lecturers and subject matter experts (SMEs) will vet the curriculum and the identified structured learning exercises (SLEs) for the assessment activities.</p> <p>Approval by the BITS and the BPS FGH of the PFMCP FT and BPT digital materials:</p> <ul style="list-style-type: none"> <li>• Training design/session plan and design framework, including training evaluation plan;</li> <li>• Presentation Decks and other virtual instructor-led training materials;</li> <li>• Facilitator’s Guide including capacity development program; and</li> <li>• Participants’ Guide</li> </ul>		<p>Within sixty (60) calendar days from receipt of the Notice to Proceed (NTP), computation of number of days does not include those when the document is under BITS review</p>
<p>b. Conduct of Capacity building of BITS-CDD and select SUCs personnel for the administration, management, and facilitation of the digitized PFMCP FT and BPT Learning Modules and submission of post-activity report</p> <p>With the proposed change of training delivery, the BITS-CDD and select SUCs personnel will be equipped with the necessary skills set as learning administrators to effectively implement the PFMCP in the new normal for which the consultant shall conduct five (5) sessions of capacity building. Moreover, the consultant shall design a capacity development program that will enhance the competencies of the BITS-CDD and select SUCs personnel to transition from traditional to virtual conduct of learning and development activities. The competency enhancement program shall cover training analysis, training design, training management, and training evaluation.</p>	<p>BITS-CDD and select SUCs personnel</p>	<p>Within ten (10) working days from acceptance of digitized materials</p>

Activities	Target	Timeline
<p>A post-activity report shall be submitted to BITS after the completion of the capacity building.</p>		
<p>c. Conduct of Training of Trainers for the facilitators, lecturers and speakers of digitized PFMCP FT and BPT Learning Modules and submission of post-activity report</p> <p>Upon the completion of the development of the PFMCP FT and BPT digital modules, the consultants will conduct a twenty (20) sessions Training of Trainers (ToT) program for the PFMCP facilitators, lecturers and speakers identified by the BITS-CDD. This training will help the potential facilitators, lecturers and speakers to gain confidence and mastery on delivering the newly developed modules in a virtual learning environment.</p> <p>A post-activity report shall be submitted to BITS after the completion of the ToT.</p>	<p>Facilitators, lecturers and speakers of the PFMCP FT and BPT</p>	<p>Within thirty (30) working days from completion of the capacity building of the BITS-CDD and select SUCs personnel</p>
<p>d. Conduct, implementation and assessment of pilot test run on the design of the digitized PFMCP FT and BPT Learning Modules for the facilitators, lecturers and speakers and submission of post-activity report</p> <p>The initial implementation of the program will allow both parties to identify and address potential problems before the full implementation of the course.</p> <p>A post-activity report shall be submitted to BITS after the completion of the pilot test run.</p>	<p>FT facilitators, lecturers and speakers from the DBM Speakers Bureau and PFMCP roster of facilitators, lecturers and speakers of the ROs, the CO and the SUC PFMCP partners.</p>	<p>Within ninety (90) working days from completion of the ToT</p>

<b>Activities</b>	<b>Target</b>	<b>Timeline</b>
<p>e. Approval by the BITS and the BPS FGH of the Terminal Report</p> <p>Upon the completion of project activities, the consultant shall submit a Terminal Report to the BITS-CDD for the documentation of the project. The Terminal Report includes the summarized results of each post-activity report (including recommendations for improvements and resolutions), based on agreements and feedback from post-activity reports from each milestone.</p>		<p>Thirty (30) calendar days after the pilot test run of the PFMCP FT and BPT</p>

#### IV. QUALIFICATION REQUIREMENTS

The role of consultants is ever-changing. As digitalization continues to progress, the consultants of tomorrow may acquire several technological advantages, while at the same time they may also face new challenges. This theoretical/speculative study draws upon some of the available literature and the authors' own best-practice experiences in exploring some of the most pressing issues of the digitization process of consulting of today, with an anticipation of how the role and profile of the consultants may come to develop soon as digitalization and the digital transformation ensues. The development of analytics tools will be of paramount importance. To this end, four phases of consulting have been identified: (1) the pre-analysis phase, (2) the problem-identification phase, (3) the analysis phase, and (4) the implementation phase.

1. Qualification Requirement - the conversion of the PFMCP FT and BPT to a digital module shall be undertaken by a reputable Consultancy Firm. The Firm shall mobilize key personnel, i.e., a principal/lead consultant and at least two (2) Subject Matter Experts (SMEs) or Technical Specialists. The Consulting Firm, as well as the principal/lead consultant and experts, should have the following qualifications:

<b>Particulars</b>	<b>Qualifications</b>
<b>Consulting Firm</b>	<ul style="list-style-type: none"> <li>• At least five (5) years track record in training program and conducting workshops;</li> <li>• At least one (1) completed project or ongoing projects with an agency or an office in any government agency or office, or private organization on the development of training programs or workshop specifically using adult learning principles; and</li> <li>• At least one (1) completed project or ongoing projects with an agency or an office in any government agency or office, or private organization on the development of training programs or workshop specifically using digital learning.</li> </ul>
<b>Principal or Lead Consultant</b>	<ul style="list-style-type: none"> <li>• At least graduate of a Bachelor's Degree;</li> <li>• Must have at least 24 hours training/s related to learning and development on adult learning principles;</li> <li>• Must have at least 24 hours training/s related to digital learning program design and management;</li> <li>• At least five (5) years of experience in the field of learning and development, human resource and organizational development;</li> <li>• At least one (1) ongoing or completed project engagement with an agency or office in the GoP in a principal or lead consultant capacity; and</li> <li>• At least one (1) completed project engagement on the development of a digital learning and development program (not necessarily on a principal or lead role)</li> </ul>
<b>SMEs or Technical Specialists</b>	<ul style="list-style-type: none"> <li>• At least graduate of a Bachelor's Degree;</li> <li>• Must have at least 24 hours training/s related to learning and development on adult learning principles;</li> <li>• Must have at least 8 hours training/s related to digital learning program design and management; and</li> </ul>

	<ul style="list-style-type: none"> <li>• At least five (5) years of experience in the field of learning and development, human resource and organizational development; and</li> <li>• At least one (1) completed project engagement on the development of a digital learning and development program</li> </ul>
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2. Criteria for Selection - the Consultant shall be selected using the Quality-Cost Based Selection/Evaluation (QCBS/QCBE) procedure as prescribed under Section 24.5.3 of the Revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184, or the Government Procurement Reform Act (GPRA), and based on the following criteria:

- a. Technical Proposal: 70%
- b. Financial Proposal: 30%

## V. TERMS OF PAYMENT

The Terms of Payment shall be determined based on the following milestones:

Activity Milestone	Percentage of Payment
Approval by the BITS and the BPS FGH of the PFMCP FT and BPT digital materials: <ul style="list-style-type: none"> <li>• Training design/session plan and design framework, including training evaluation plan;</li> <li>• Presentation Decks and other virtual instructor-led training materials;</li> <li>• Facilitator’s Guide including capacity development program; and</li> <li>• Participants’ Guide</li> </ul>	40%
Conduct of Capacity building of BITS-CDD and select SUCs personnel for the administration, management, and facilitation of the digitized PFMCP FT and BPT Learning Modules and submission of post-activity report	10%
Conduct of Training of Trainers for the facilitators, lecturers and speakers of digitized PFMCP FT and BPT Learning Modules and submission of post-activity report	20%
Conduct, implementation and assessment of pilot test run on the design of the digitized PFMCP FT and BPT Learning Modules for the facilitators, lecturers and speakers and submission of post-activity report	20%
Approval by the BITS and the BPS FGH of the Terminal Report	10%
<b>Total</b>	<b>100%</b>

This shall follow the following delivery schedule, subject to the usual government accounting and auditing requirements.

Payment shall be subject to any applicable tax obligation/deduction.

## **VI. FUNDING SOURCE**

1. The proposed budget shall be charged against FY 2021 GAA.
2. Note that this consulting contract shall be a fixed price contract. Any extension of contract time shall not involve any additional cost to the Government.
3. All manuals, reports, materials, databases, questionnaires, references, etc. acquired through the conduct of the survey research shall be turned over to DBM after the project.

**TPF 8. ACTIVITY (WORK) SCHEDULE (WORDINGS CONSISTENT IN TOR)  
(REVISED)**

**A. Development of a Digital Learning Curriculum and content re-design for the FT and BPT of the PFMCP Digital Module approved by the BITS and the BPS FGH**

Activity	<i>[1st, 2nd, etc. are months from the start of project.]</i>								
	1st	2nd	3rd	4th	5th	6th	7th	8th	9th
Approval by the BITS and the BPS FGH of the PFMCP FT and BPT digital materials									
1. Training design/session plan and design framework, including training evaluation plan;									
2. Presentation Decks and other virtual instructor-led training materials									
3. Facilitator's Guide including capacity development program; and									
4. Participants' Guide									

**B. Conduct of Capacity building of BITS-CDD and select SUCs personnel for the administration, management, and facilitation of the digitized PFMCP FT and BPT Learning Modules and submission of post-activity report**

Activity	<i>[1st, 2nd, etc. are months from the start of project.]</i>								
	1st	2nd	3rd	4th	5th	6th	7th	8th	9th
Conduct of Capacity building of BITS-CDD and select SUCs personnel for the administration, management, and facilitation of the digitized PFMCP FT and BPT Learning Modules									
Post-activity report									



**C. Conduct of Training of Trainers for the facilitators, lecturers and speakers of digitized PFMCP FT and BPT Learning Modules and submission of post-activity report**

	<i>[1st, 2nd, etc. are months from the start of project.]</i>								
Activity	1st	2nd	3rd	4th	5th	6th	7th	8th	9th
Conduct of Training of Trainers for the facilitators, lecturers and speakers of digitized PFMCP FT and BPT Learning Modules									
Post-activity report									

**D. Conduct, implementation and assessment of pilot test run on the design of the digitized PFMCP FT and BPT Learning Modules for the facilitators, lecturers and speakers and submission of post-activity report**

	<i>[1st, 2nd, etc. are months from the start of project.]</i>								
Activity	1st	2nd	3rd	4th	5th	6th	7th	8th	9th
Conduct, implementation and assessment of pilot test run on the design of the digitized PFMCP FT and BPT Learning Modules for the facilitators, lecturers and speakers									
Post-activity report									

**E. Approval by the BITS and the BPS FGH of the Terminal Report**

	<i>[1st, 2nd, etc. are months from the start of project.]</i>								
Activity	1st	2nd	3rd	4th	5th	6th	7th	8th	9th
Approval by the BITS and the BPS FGH of the Terminal Report									

**FPF 2. SUMMARY OF COSTS  
(REVISED)**

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<b>Costs</b>	<b>Amount in Philippine Peso</b>
Activity No. 1: Development of a Digital Learning Curriculum and content re-design for the FT and BPT of the PFMCP Digital Module approved by the BITS and the BPS FGH	
Activity No. 2: Conduct of Capacity building of BITS-CDD and select SUCs personnel for the administration, management, and facilitation of the digitized PFMCP FT and BPT Learning Modules and submission of post-activity report	
Activity No. 3: Conduct of Training of Trainers for the facilitators, lecturers and speakers of digitized PFMCP FT and BPT Learning Modules and submission of post-activity report	
Activity No. 4: Conduct, implementation and assessment of pilot test run on the design of the digitized PFMCP FT and BPT Learning Modules for the facilitators, lecturers and speakers and submission of post-activity report	
Activity No. 5: Approval by the BITS and the BPS FGH of the Terminal Report	
Subtotal	
Local Taxes	
<b>Total Amount of Financial Proposal</b>	

**FPF 3. BREAKDOWN OF PRICE PER ACTIVITY  
(REVISED)**

<b>Activity No. 1</b>	<b>Description: Development of a Digital Learning Curriculum and content re-design for the FT and BPT of the PFMCP Digital Module approved by the BITS and the BPS FGH</b>
<b>Price Component</b>	<b>Amount in Philippine Peso</b>
Remuneration	
Reimbursables	
Miscellaneous Expenses	
Subtotal	
<b>Activity No. 2</b>	<b>Description: Conduct of Capacity building of BITS-CDD and select SUCs personnel for the administration, management, and facilitation of the digitized PFMCP FT and BPT Learning Modules and submission of post-activity report</b>
<b>Price Component</b>	<b>Amount in Philippine Peso</b>
Remuneration	
Reimbursables	
Miscellaneous Expenses	
Subtotal	
<b>Activity No. 3</b>	<b>Description: Conduct of Training of Trainers for the facilitators, lecturers and speakers of digitized PFMCP FT and BPT Learning Modules and submission of post-activity report</b>
<b>Price Component</b>	<b>Amount in Philippine Peso</b>
Remuneration	
Reimbursables	
Miscellaneous Expenses	
Subtotal	
<b>Activity No. 4</b>	<b>Description: Conduct, implementation and assessment of pilot test run on the design of the digitized PFMCP FT and BPT Learning Modules for the facilitators, lecturers and speakers and submission of post-activity report</b>
<b>Price Component</b>	<b>Amount in Philippine Peso</b>
Remuneration	
Reimbursables	
Miscellaneous Expenses	
Subtotal	
<b>Activity No. 5</b>	<b>Description: Approval by the BITS and the BPS FGH of the Terminal Report</b>
<b>Price Component</b>	<b>Amount in Philippine Peso</b>
Remuneration	
Reimbursables	
Miscellaneous Expenses	
Subtotal	
<b>GRAND TOTAL</b>	

**FPF 4. BREAKDOWN OF REMUNERATION PER ACTIVITY  
(REVISED)**

<b>Activity No. 1</b>	<b>Description: Development of a Digital Learning Curriculum and content re-design for the FT and BPT of the PFMCP Digital Module approved by the BITS and the BPS FGH Head</b>			
Position	No. of Personnel	No. of Months	Remuneration Rate	Total Amount
Principal or Lead Consultant	1			
SMEs or Technical Specialists	1			
SMEs or Technical Specialists	1			
Subtotal				
<b>Activity No. 2</b>	<b>Description: Conduct of Capacity building of BITS-CDD and select SUCs personnel for the administration, management, and facilitation of the digitized PFMCP FT and BPT Learning Modules and submission of post-activity report</b>			
Position	No. of Personnel	No. of Months	Remuneration Rate	Total Amount
Principal or Lead Consultant	1			
SMEs or Technical Specialists	1			
SMEs or Technical Specialists	1			
Subtotal				
<b>Activity No. 3</b>	<b>Description: Conduct of Training of Trainers for the facilitators, lecturers and speakers of digitized PFMCP FT and BPT Learning Modules and submission of post-activity report</b>			
Position	No. of Personnel	No. of Months	Remuneration Rate	Total Amount
Principal or Lead Consultant	1			
SMEs or Technical Specialists	1			
SMEs or Technical Specialists	1			
Subtotal				

<b>Activity No. 4</b>	<b>Description: Conduct, implementation and assessment of pilot test run on the design of the digitized PFMCP FT and BPT Learning Modules for the facilitators, lecturers and speakers and submission of post-activity report</b>			
Position	No. of Personnel	No. of Months	Remuneration Rate	Total Amount
Principal or Lead Consultant	1			
SMEs or Technical Specialists	1			
SMEs or Technical Specialists	1			
Subtotal				
<b>Activity No. 5</b>	<b>Description: Approval by the BITS and the BPS FGH of the Terminal Report</b>			
Position	No. of Personnel	No. of Months	Remuneration Rate	Total Amount
Principal or Lead Consultant	1			
SMEs or Technical Specialists	1			
SMEs or Technical Specialists	1			
Subtotal				
<b>GRAND TOTAL</b>				

**FPF 5. REIMBURSABLES PER ACTIVITY  
(REVISED)**

<b>Activity No. 1: Development of a Digital Learning Curriculum and content re-design for the FT and BPT of the PFMCP Digital Module approved by the BITS and the BPS FGH</b>		<b>Unit</b>	<b>Quantity</b>	<b>Unit Price</b>	<b>Total Amount</b>
1.	International flights _____	Trip			
2.	Miscellaneous travel expenses	Trip			
3.	Subsistence allowance	Day			
4.	Local transportation costs				
5.	Office rent/ accommodation/clerical assistance				
Subtotal					
<b>Activity No. 2: Conduct of Capacity building of BITS-CDD and select SUCs personnel for the administration, management, and facilitation of the digitized PFMCP FT and BPT Learning Modules and submission of post-activity report</b>					
1.	International flights _____	Trip			
2.	Miscellaneous travel expenses	Trip			
3.	Subsistence allowance	Day			
4.	Local transportation costs				
5.	Office rent/ accommodation/clerical assistance				
Subtotal					

<b>Activity No. 3: Conduct of Training of Trainers for the facilitators, lecturers and speakers of digitized PFMCP FT and BPT Learning Modules and submission of post-activity report</b>		<b>Unit</b>	<b>Quantity</b>	<b>Unit Price</b>	<b>Total Amount</b>
1.	International flights _____	Trip			
2.	Miscellaneous travel expenses	Trip			
3.	Subsistence allowance	Day			
4.	Local transportation costs				
5.	Office rent/ accommodation/clerical assistance				
Subtotal					
<b>Activity No. 4: Conduct, implementation and assessment of pilot test run on the design of the digitized PFMCP FT and BPT Learning Modules for the facilitators, lecturers and speakers and submission of post-activity report</b>					
1.	International flights _____	Trip			
2.	Miscellaneous travel expenses	Trip			
3.	Subsistence allowance	Day			
4.	Local transportation costs				
5.	Office rent/ accommodation/clerical assistance				
Subtotal					

<b>Activity No. 5: Approval by the BITS and the BPS FGH of the Terminal Report</b>		<b>Unit</b>	<b>Quantity</b>	<b>Unit Price</b>	<b>Total Amount</b>
1.	International flights _____	Trip			
2.	Miscellaneous travel expenses	Trip			
3.	Subsistence allowance	Day			
4.	Local transportation costs				
5.	Office rent/ accommodation/clerical assistance				
Subtotal					
<b>GRAND TOTAL</b>					



**FPF 6. MISCELLANEOUS EXPENSES  
(REVISED)**

<b>Activity No. 1: Development of a Digital Learning Curriculum and content re-design for the FT and BPT of the PFMCP Digital Module approved by the BITS and the BPS FGH</b>		<b>Unit</b>	<b>Quantity</b>	<b>Unit Price</b>	<b>Total Amount</b>
1.	Training design/session plan and design framework including training evaluation plan				
	Communication costs between _____ and _____ (telephone, telegram, telex)				
	Drafting, reproduction of reports				
	Equipment: vehicles, computers, etc.				
	Software				
2.	Presentation Decks and other virtual instructor-led training materials				
	Communication costs between _____ and _____ (telephone, telegram, telex)				
	Drafting, reproduction of reports				
	Equipment: vehicles, computers, etc.				
	Software				
3.	Facilitator's Guide including capacity development program				
	Communication costs between _____ and _____ (telephone, telegram, telex)				

		Unit	Quantity	Unit Price	Total Amount
	Drafting, reproduction of reports				
	Equipment: vehicles, computers, etc.				
	Software				
4.	Participants' Guide				
	Communication costs between _____ and _____ (telephone, telegram, telex)				
	Drafting, reproduction of reports				
	Equipment: vehicles, computers, etc.				
	Software				
Subtotal					
<b>Activity No. 2: Conduct of Capacity building of BITS-CDD and select SUCs personnel for the administration, management, and facilitation of the digitized PFMCP FT and BPT Learning Modules and submission of post-activity report</b>					
1.	Communication costs between _____ and _____ (telephone, telegram, telex)				
	Drafting, reproduction of reports				
	Equipment: vehicles, computers, etc.				
	Software				
Subtotal					
<b>Activity No. 3: Conduct of Training of Trainers for the facilitators, lecturers and speakers of digitized PFMCP FT and BPT Learning Modules and submission of post-activity report</b>					
1.	Communication costs between _____ and _____ (telephone, telegram, telex)				

		Unit	Quantity	Unit Price	Total Amount
	Drafting, reproduction of reports				
	Equipment: vehicles, computers, etc.				
	Software				
Subtotal					
<b>Activity No. 4: Conduct, implementation and assessment of pilot test run on the design of the digitized PFMCP FT and BPT Learning Modules for the facilitators, lecturers and speakers and submission of post-activity report</b>					
1.	Communication costs between _____ and _____ (telephone, telegram, telex)				
	Drafting, reproduction of reports				
	Equipment: vehicles, computers, etc.				
	Software				
Subtotal					
<b>Activity No. 5: Approval by the BITS and the BPS FGH of the Terminal Report</b>					
1.	Communication costs between _____ and _____ (telephone, telegram, telex)				
	Drafting, reproduction of reports				
	Equipment: vehicles, computers, etc.				
	Software				
Subtotal					
<b>GRAND TOTAL</b>					