



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF BUDGET AND MANAGEMENT
 GENERAL SOLANO STREET, SAN MIGUEL, MANILA

SUPPLEMENTAL/BID BULLETIN (SBB) NO. 1

This SBB No. 1 dated February 11, 2020 for the Project, "Security Services," is issued to clarify, modify or amend items in the Bidding Documents. Accordingly, this shall form an integral part of said Documents.

PARTICULARS				CLARIFICATION/AMENDMENTS			
Section VII. Technical Specifications				Section VII. Technical Specifications			
xxxx				xxxx			
Annex A				Annex A			
DEPLOYMENT OF DBM SECURITY GUARDS				DEPLOYMENT OF DBM SECURITY GUARDS			
Location/ Station	No. of Hours	Tour of Duty	No. of Guards for CY 2020	Location/ Station	No. of Hours	Tour of Duty	No. of Guards for CY 2020
AREA 1				AREA 1			
Area 1.A Area 1.B	24 hrs.	8 hrs./shift/daily (6am-2pm; 2pm-10pm; 10pm-6am) - Mon. to Sun.	3	Area 1.A Area 1.B	24 hrs.	8 hrs./shift/daily (6am-2pm; 2pm-10pm; 10pm-6am) - Mon. to Sun.	3
	12 hrs.	12 hrs./shift/Mon. to Fri. (6am-6pm)	1		12 hrs.	12 hrs./shift/Mon. to Fri. (6am-6pm)	1
AREA 2				AREA 2			
Area 2.A	24 hrs.	8 hrs./shift/daily (6am-2pm; 2pm-10pm; 10pm-6am) - Mon. to Sun.	3	Area 2.A	24 hrs.	8 hrs./shift/daily (6am-2pm; 2pm-10pm; 10pm-6am) - Mon. to Sun.	3
Area 2.B				Area 2.B			
Area 2.C				Area 2.C			
Area 2.D	16 hrs.	8 hrs./shift/daily (6am-2pm; 2pm-10pm) (Mon. to Fri.)	2	Area 2.D	16 hrs.	8 hrs./shift/daily (6am-2pm; 2pm-10pm) (Mon. to Fri.)	2
Area 2.E				Area 2.E			
Area 2.F				Area 2.F		12 hrs./shift/daily (6am-6pm; 6pm-6am) (Mon. to Fri.)	
Area 2.G				Area 2.G			
Area 2.H	12 hrs.	12 hrs./shift/Mon. to Fri. (6am-6pm)	1	Area 2.H	12 hrs.	12 hrs./shift/Mon. to Fri. (6am-6pm)	1
Area 2.I	24 hrs.	8 hrs./shift/daily (6am-2pm; 2pm-10pm; 10pm-6am) - Mon. to Sun.	3	Area 2.I	24 hrs.	8 hrs./shift/daily (6am-2pm; 2pm-10pm; 10pm-6am) - Mon. to Sun.	3
	24 hrs.	8 hrs./shift/daily (6am-2pm; 2pm-10pm; 10pm-6am) - Mon. to Sun.	3		24 hrs.	8 hrs./shift/daily (6am-2pm; 2pm-10pm; 10pm-6am) - Mon. to Sun.	3
	16 hrs.	8 hrs./shift/daily (6am-2pm; 2pm-10pm) (Mon. to Sat.)	2		16 hrs.	8 hrs./shift/daily (6am-2pm; 2pm-10pm) (Mon. to Sat.)	2
	16 hrs.	8 hrs./shift/daily (6am-2pm; 2pm-10pm) (Mon. to Sat.)	2		16 hrs.	8 hrs./shift/daily (6am-2pm; 2pm-10pm) (Mon. to Sat.)	2

	24 hrs.	8 hrs./shift/daily (6am-2pm; 2pm-10pm; 10pm-6am) - Mon. to Sun.	3
	16 hrs.	8 hrs./shift/daily (6am-2pm; 2pm-10pm) (Mon. to Sat.)	2
AREA 3			
Area 3.A	24 hrs.	8 hrs./shift/daily (6am-2pm; 2pm-10pm; 10pm-6am) - Mon. to Sun.	3
Area 3.B			
Area 3.C	12 hrs.	12 hrs./shift/Mon. to Fri. (6am-6pm)	1
	12 hrs.	12 hrs./shift/Mon. to Fri. (6am-6pm)	1
AREA 4			
Area 4.A	24 hrs.	8 hrs./shift/daily (6am-2pm; 2pm-10pm; 10pm-6am) - Mon. to Sun.	3
Area 4.B			
Area 4.C			
Area 4.D	12 hrs.	12 hrs./shift/Mon. to Fri. (6am-6pm)	1
Area 4.E	12 hrs.	12 hrs./shift/Mon. to Fri. (6am-6pm)	1
Area 4.F			
Area 4.G	24 hrs.	8 hrs./shift/daily (6am-2pm; 2pm-10pm; 10pm-6am) - Mon. to Sun.	3
Area 4.H			
Area 4.I	12 hrs.	12 hrs./shift/Mon. to Fri. (6am-6pm)	1
Area 4.J	12 hrs.	12 hrs./shift/Mon. to Fri. (6am-6pm)	1
Area 4.K	24 hrs.	8 hrs./shift/daily (6am-2pm; 2pm-10pm; 10pm-6am) - Mon. to Sun.	3
	24 hrs.	8 hrs./shift/daily (6am-2pm; 2pm-10pm; 10pm-6am) - Mon. to Sun.	3
	24 hrs.	8 hrs./shift/daily (6am-2pm; 2pm-10pm; 10pm-6am) - Mon. to Sun.	3
	24 hrs.	8 hrs./shift/daily (6am-2pm; 2pm-10pm; 10pm-6am) - Mon. to Sun.	3
	24 hrs.	8 hrs./shift/daily (6am-2pm; 2pm-10pm; 10pm-6am) - Mon. to Sun.	3
AREA 5			
Area 5.A	24 hrs.	8 hrs./shift/daily (6am-2pm; 2pm-10pm; 10pm-6am) - Mon. to Sun.	3
Area 5.B	24 hrs.	8 hrs./shift/daily (6am-2pm; 2pm-10pm; 10pm-6am) - Mon. to Sun.	3
TOTAL			61

	24 hrs.	8 hrs./shift/daily (6am-2pm; 2pm-10pm; 10pm-6am) - Mon. to Sun.	3
	16 hrs.	8 hrs./shift/daily (6am-2pm; 2pm-10pm) (Mon. to Sat.)	2
AREA 3			
Area 3.A	24 hrs.	8 hrs./shift/daily (6am-2pm; 2pm-10pm; 10pm-6am) - Mon. to Sun.	3
Area 3.B			
Area 3.C	12 hrs.	12 hrs./shift/Mon. to Fri. (6am-6pm)	1
	12 hrs.	12 hrs./shift/Mon. to Fri. (6am-6pm)	1
AREA 4			
Area 4.A	24 hrs.	8 hrs./shift/daily (6am-2pm; 2pm-10pm; 10pm-6am) - Mon. to Sun.	3
Area 4.B			
Area 4.C			
Area 4.D	12 hrs.	12 hrs./shift/Mon. to Fri. (6am-6pm)	1
Area 4.E	12 hrs.	12 hrs./shift/Mon. to Fri. (6am-6pm)	1
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AREA 5			
Area 5.A	24 hrs.	8 hrs./shift/daily (6am-2pm; 2pm-10pm; 10pm-6am) - Mon. to Sun.	3
Area 5.B	24 hrs.	8 hrs./shift/daily (6am-2pm; 2pm-10pm; 10pm-6am) - Mon. to Sun.	3
TOTAL			61

Section VIII. Bidding Form

Bid Form

XXXX

Schedule of Payments

Particulars	No. of Security Guards	Monthly Rate (in Php)	Total Cost per Month (in Php) (A) X (B) = (C)	Total Rate (in Php) (C) X 18 MOS
	(A)			
A. Amounts to Guard & Government (in accordance with latest PADPAO rate)				
8 hour schedule of work				
7 days-day shift	30			
7 days-night shift				
6 days-day shift	15			
12 hour schedule of work	6			
5 days				
	10			
B. Total Compensation				
C. Administrative And Operating Overhead And Margin, Including Cost For Equipment/Tools (Not Less Than 20% Of The Total Cost Pursuant To Dule D.O. 156-16)				
D. Total Compensation and Administrative and Operating Total Compensation and Administrative and Operating Overhead And Margin, Including Cost For Equipment/				

Section VIII. Bidding Form

Bid Form

XXXX

Schedule of Payments

Particulars	No. of Security Guards	Monthly Rate (in Php)	Total Cost per Month (in Php) (A) X (B) = (C)	Total Rate (in Php) (C) X 18 MOS
	(A)			
A. Amounts to Guard & Government (in accordance with latest PADPAO rate)				
8 hour schedule of work				
7 days-day shift	30			
7 days-night shift				
6 days-day shift	15			
12 hour schedule of work	6			
5 days				
	10			
B. Total Compensation				
C. Administrative And Operating Overhead And Margin, Including Cost For Equipment/Tools (Not Less Than 20% Of The Total Cost Pursuant To Dule D.O. 156-16 DULE D.O. 150-16)				
D. Total Compensation and Administrative and Operating Total Compensation and Administrative and Operating Overhead And Margin, Including Cost For Equipment/				

Tools (B+C)					Tools (B+C)				
E. Vat (12% Of C)					E. Vat (12% Of C)				
F. Total Cost Inclusive of VAT (D+E)					F. Total Cost Inclusive of VAT (D+E)				
G. Contingency to Cover Cost of Additional Security Guards that may be Required			137,754.19	2,479,575.43	G. Contingency to Cover Cost of Additional Security Guards that may be Required			137,754.19	2,479,575.43
H. Grant Total					H. Grant Total				

Attached are the Revised Annex A of Section VII, Technical Specifications and the Revised Bid Form.

Other matters:

- The "No Contact Rule" shall be strictly observed. Bidders are not allowed to call or talk to any member of the Bids and Awards Committee, Technical Working Group or Secretariat effective February 18, 2020 right after the opening of bids.
- For guidance and information of all concerned.


ANDREA CELESTE M. MAGTALAS
Director IV
Vice Chairperson, DBM-BAC

DEPLOYMENT OF DBM SECURITY GUARDS			
Location/ Station	No. of Hours	Tour of Duty	No. of Guards for CY 2020
AREA 1			
Area 1.A Area 1.B	24 hrs.	8 hrs./shift/daily (6am-2pm; 2pm-10pm; 10pm-6am) - Mon. to Sun.	3
	12 hrs.	12 hrs./shift/Mon. to Fri. (6am-6pm)	1
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Area 2.B	24 hrs.	12 hrs./shift/daily (6am-6pm; 6pm-6am) (Mon. to Fri.)	2
Area 2.C	12 hrs.	12 hrs./shift/Mon. to Fri. (6am-6pm)	1
Area 2.D	24 hrs.	8 hrs./shift/daily (6am-2pm; 2pm-10pm; 10pm-6am) - Mon. to Sun.	3
Area 2.E	24 hrs.	8 hrs./shift/daily (6am-2pm; 2pm-10pm; 10pm-6am) - Mon. to Sun.	3
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Area 3.B	12 hrs.	12 hrs./shift/Mon. to Fri. (6am-6pm)	1
Area 3.C	12 hrs.	12 hrs./shift/Mon. to Fri. (6am-6pm)	1
AREA 4			
Area 4.A	24 hrs.	8 hrs./shift/daily (6am-2pm; 2pm-10pm; 10pm-6am) - Mon. to Sun.	3
Area 4.B	12 hrs.	12 hrs./shift/Mon. to Fri. (6am-6pm)	1
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Area 4.E	12 hrs.	12 hrs./shift/Mon. to Fri. (6am-6pm)	1
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Area 4.K	24 hrs.	8 hrs./shift/daily (6am-2pm; 2pm-10pm; 10pm-6am) - Mon. to Sun.	3
AREA 5			
Area 5.A	24 hrs.	8 hrs./shift/daily (6am-2pm; 2pm-10pm; 10pm-6am) - Mon. to Sun.	3
Area 5.B	24 hrs.	8 hrs./shift/daily (6am-2pm; 2pm-10pm; 10pm-6am) - Mon. to Sun.	3
TOTAL			61

Note: The DBM has the right to effect changes in the assignment/deployment of the Security Guards at any time during the contract period through a written notice by the AS Director to the Contract

Bid Form
(Revised)

Date: _____

Invitation to Bid No.: **DBM-2020-25**

To: *[name and address of Procuring Entity]*

Gentlemen and/or Ladies:

Having examined the Bidding Documents including Bid Bulletin Numbers *[insert numbers]*, the receipt of which is hereby duly acknowledged, we, the undersigned, offer to the DBM, our services for the Project, "Security Services" in conformity with the said Bidding Documents for the sum of *[total Bid amount in words and figures]* or such other sums as may be ascertained in accordance with the Schedule of Prices attached herewith and made part of this Bid.

Schedule of Prices

Particulars	No. of Security Guards	Monthly Rate (in Php)	Total Cost per Month (in Php)	Total Rate (in Php)
A. Amounts to Guard (in accordance with the latest PADPAO Rate)	(A)	(B)	(A) x (B) = (C)	(C) x 18 mos
8 hour schedule of work				
7 days-day shift	30			
7 days-night shift	15			
6 days-day shift	6			
12 hour schedule of work				
5 days	10			
B. Total Compensation				
C. Administrative and Operating Overhead and Margin, including Cost for Equipment/Tools (not less than 20% of the total cost pursuant to DOLE D.O. 150-16)				
D. Total Compensation and Administrative and Operating Overhead and Margin, including Cost of Equipment/Tools (B+C)				
E. VAT (12% of C)				
F. Total Cost inclusive of VAT (D+E)				

G. Contingency to Cover Cost of Additional Security Guards that may be required			137,754.19	2,479,575.43
II. Grand Total				

Note: All rates and prices shall be rounded off to the nearest two decimal points.

We undertake, if our Bid is accepted, to deliver the goods in accordance with the delivery schedule specified in the Schedule of Requirements.

If our Bid is accepted, we undertake to provide a performance security in the form, amounts, and within the times specified in the Bidding Documents.

We agree to abide by this Bid for the Bid Validity Period specified in **BDS** provision for **ITB** Clause 18.2 and it shall remain binding upon us and may be accepted at any time before the expiration of that period.

Until a formal Contract is prepared and executed, this Bid, together with your written acceptance thereof and your Notice of Award, shall be binding upon us.

We understand that you are not bound to accept the Lowest Calculated Bid or any Bid you may receive.

We certify/confirm that we comply with the eligibility requirements as per **ITB** Clause 5 of the Bidding Documents.

We likewise certify/confirm that the undersigned, *[for sole proprietorships, insert: as the owner and sole proprietor or authorized representative of Name of Bidder, has the full power and authority to participate, submit the bid, and to sign and execute the ensuing contract, on the latter's behalf for the "Security Services" of the Department of Budget and Management [for partnerships, corporations, cooperatives, or joint ventures, insert: is granted full power and authority by the Name of Bidder, to participate, submit the bid, and to sign and execute the ensuing contract on the latter's behalf for Security Services of the Department of Budget and Management.*

We acknowledge that failure to sign each and every page of this Bid Form, including the attached Schedule of Prices, shall be a ground for the rejection of our bid.

Dated this _____ day of _____ 20_____.

[Signature]

[In the capacity of]

Duly authorized to sign Bid for and on behalf of _____