



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF BUDGET AND MANAGEMENT
 GENERAL SOLANO STREET, SAN MIGUEL, MANILA

SUPPLEMENTAL/BID BULLETIN (SBB) NO. 1

This SBB No. 1 dated October 31, 2019 for the Project, “**Janitorial Manpower Services,**” is issued to clarify, modify or amend items in the Bidding Documents. Accordingly, this shall form an integral part of said Documents.

PARTICULARS				CLARIFICATION/AMENDMENTS
Section VIII. Bidding Forms				Attached is the Revised Bid Form
Bid Form				
XXXX				
Particulars		Monthly Rate	Annual Rate	
A. Wage, COLA, Leave Benefits, 13th month pay				
		844,294.50	10,131,534.00	
Basic wage rate/month (@ P537.00/day)	54: 13,962.00	753,948.00	9,047,376.00	
COLA (@ P10.00/day)	54: 260.00	14,040.00	168,480.00	
Vacation/Sick Leave Benefits	54: 2,735.00	12,307.50	147,690.00	
13 th Month Pay	54: 14,222.00	63,999.00	767,988.00	
B. Employer's Share to Gov't in favor of the Janitor				
		74,773.26	897,279.12	
SSS Premium (Circular 22-P: ER Contribution Only)	54: 1,120.00	60,480.00	725,760.00	
PhilHealth Premium (Employer's Share)	54: 154.69	8,353.26	100,239.12	
Pag-IBIG Fund Premium	54: 100.00	5,400.00	64,800.00	
ECC	54: 10.00	540.00	6,480.00	
C. Total Compensation (A+B)				
		919,067.76	11,028,813.12	
D. Administrative and Operating Overhead and Margin, Including Cost for Cleaning Equipment/Tools (between 10% to 15% of C)				
E. Total Compensation and Administrative and Operating Overhead and Margin, Including Cost for Cleaning Equipment/Tools (C+D)				
F. VAT (12% of E)				
G. Total Cost inclusive of VATY (E+F)				
H. Contingency to Cover Cost of Additional Janitors that may be required and Cost of				
		236,402.46	2,836,829.52	
G. Grand Total				

Other matters:

- The “No Contact Rule” shall be strictly observed. Bidders are not allowed to call or talk to any member of the Bids and Awards Committee, Technical Working Group or Secretariat effective November 8, 2019 right after the opening of bids.
- For guidance and information of all concerned.

ACHILLES GERARD C. BRAVO
Assistant Secretary
Chairperson, DBM-BAC

Bid Form
(Revised)

Date: _____
Invitation to Bid No.: **DBM-2020-05**

To: *[name and address of Procuring Entity]*

Gentlemen and/or Ladies:

Having examined the Bidding Documents including Bid Bulletin Numbers *[insert numbers]*, the receipt of which is hereby duly acknowledged, we, the undersigned, offer to the DBM, our services for the Project, “**Janitorial Manpower Services**” in conformity with the said Bidding Documents for the sum of *[total Bid amount in words and figures]* or such other sums as may be ascertained in accordance with the Schedule of Prices attached herewith and made part of this Bid.

Particulars	Monthly Rate	Total Cost per Month	Annual Rate
A. Wage, COLA, Leave Benefits, 13th month pay			
Basic wage rate/month (@ P537.00/day)	54		
Vacation/Sick Leave Benefits	54		
13 th Month Pay	54		
B. Employer's Share to Gov't in favor of the Janitor			
SSS Premium (Circular 22-P: ER Contribution Only)	54		
PhilHealth Premium (Employer's Share)	54		
Pag-IBIG Fund Premium	54		
ECC	54		
C. Total Compensation (A+B)			
D. Administrative and Operating Overhead and Margin, including Cost for Cleaning Equipment/Tools (not less than 10% of the total cost pursuant to DOLE D.O. 174-17)			
E. Total Compensation and Administrative and Operating Overhead and Margin, including Cost for Cleaning Equipment/Tools (C+D)			
F. VAT (12% of E)			
G. Total Cost inclusive of VATY (E+F)			
H. Contingency to Cover Cost of Additional Janitors that may be required and Cost of		249,076.35	2,988,916.20
G. Grand Total			

We undertake, if our Bid is accepted, to deliver the goods in accordance with the delivery schedule specified in the Schedule of Requirements.

If our Bid is accepted, we undertake to provide a performance security in the form, amounts, and within the times specified in the Bidding Documents.

We agree to abide by this Bid for the Bid Validity Period specified in **BDS** provision for **ITB** Clause 18.2 and it shall remain binding upon us and may be accepted at any time before the expiration of that period.

Until a formal Contract is prepared and executed, this Bid, together with your written acceptance thereof and your Notice of Award, shall be binding upon us.

We understand that you are not bound to accept the Lowest Calculated Bid or any Bid you may receive.

We certify/confirm that we comply with the eligibility requirements as per ITB Clause 5 of the Bidding Documents.

We likewise certify/confirm that the undersigned, *[for sole proprietorships, insert: as the owner and sole proprietor or authorized representative of Name of Bidder, has the full power and authority to participate, submit the bid, and to sign and execute the ensuing contract, on the latter's behalf for the "Janitorial Manpower Services" of the Department of Budget and Management [for partnerships, corporations, cooperatives, or joint ventures, insert: is granted full power and authority by the Name of Bidder, to participate, submit the bid, and to sign and execute the ensuing contract on the latter's behalf for Janitorial Manpower Services of the Department of Budget and Management.*

We acknowledge that failure to sign each and every page of this Bid Form, including the attached Schedule of Prices, shall be a ground for the rejection of our bid.

Dated this _____ day of _____ 20_____.

[Signature]

[In the capacity of]

Duly authorized to sign Bid for and on behalf of _____