



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF BUDGET AND MANAGEMENT
REGION VIII

NOTICE OF AWARD

January 30, 2025

The Manager
LIBCAP SUPER EXPRESS CORPORATION
Tacloban City



Dear **Sir/Madam**:

This is to notify you that your Bid for the **"PROCUREMENT OF CY 2025 COURIER SERVICES"** for the contract Price of **Fifty-Nine Thousand Nine Hundred Fifty Pesos (P59,950.00)** Only is hereby accepted.

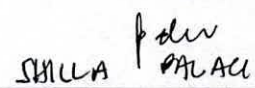
Please refer to the attached signed quotation for the details of the specifications. May we remind likewise that processing of payment is subject to compliance with the required documentary requirements provided in the procurement terms and conditions of the Request for Quotation.

For information and guidance.

Very truly yours,


IMELDA C. LACERAS, CESO III
Regional Director

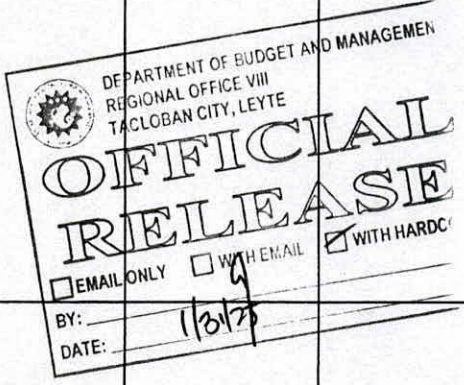
Conforme:


SHILLA PALACIO
(Signature over Printed Name)
Manager / Authorized Representative
LIBCAP SUPER EXPRESS CORPORATION
Date of Receipt: 1-31-25

PURCHASE ORDER

Department of Budget and Management
Regional Office VIII
 Villa Ruiz, Bgy 77, Marasbaras, Tacloban City
 Tel. No. (053) 888-0548, & 832-1628

Supplier : LIBCAP SUPER EXPRESS CORPORATION Address : Tacloban City TIN :			P.O. No. : <u>2025-01-003</u> Date : January 30, 2025 Mode of Procurement : Negotiated-SVP		
Gentlemen: Please furnish this Office the following articles subject to the terms and conditions contained herein:					
Place of Delivery : DBM RO VIII, Marasbaras, Tacloban City Date of Delivery : See note below.			Delivery Term : Payment Term : LDDAP-ADA		
Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
	LOT	Procurement of CY 2025 Courier Services	1	59,950.00	59,950.00
		Scope of Work: Pick up mails and parcels from DBM ROVIII office and deliver to DBM Central Office in Manila and vice versa and other major cities within the country to be delivered within the day or within the next following day. Description of Mails and Parcels: -Medium Pouch (Envelope, A4 Size) – 150 pcs. -Large (Expanding Envelope, Legal Size and approximately 1.5kgs.) – 50 pcs. - Pouch (Envelope, Legal Size) – 150 pcs. - Bulk Cargo/Box (Approximately 3kg or more) – 50 pcs." Delivery at DBM ROVIII, Marasbaras, Tacloban City			
		Terms and Conditions: 1. Payment shall be made within three (3) working days upon receipt of Billing/Statement of Account; while Tax Clearance additionally required for full payment of contract. 2. Price shall be inclusive of 12% VAT.			
					59,950.00 /

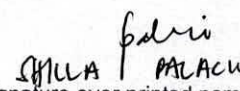


DEPARTMENT OF BUDGET AND MANAGEMENT
 REGIONAL OFFICE VIII
 TACLOBAN CITY, LEYTE
OFFICIAL RELEASE
☐ EMAIL ONLY ☐ WITH EMAIL ☒ WITH HARD COPY
 BY: _____
 DATE: 1/31/25

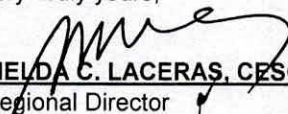
In Case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

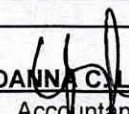
We reserve the right to return the above items in case of defects and if found not in accordance with the agreed specifications.

Conforme:


IMELDA C. LACERAS
 (Signature over printed name)
1-31-25
 Date

Very Truly yours,


IMELDA C. LACERAS, CESO III
 Regional Director

Fund Cluster : _____ Funds Available : _____ <div style="text-align: center;">  <u>MA. JOANNA C. LANTAJO</u> Accountant </div>	ORS/BURS No. : _____ Date of the ORS/BURS: _____ Amount : _____
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