## INDICATIVE ANNUAL PROCUREMENT PLAN FOR FY 2019

**Department:** DEPARTMENT OF BUDGET & MANAGEMENT  
**Region:** REGIONAL OFFICE XI  
**Address:** Km. 3, MacArthur Highway, Matina, Davao City  

<table>
<thead>
<tr>
<th>Code (PAP)</th>
<th>Procurement Program/Project (see attached Annex A)</th>
<th>PMO/End-User</th>
<th>Mode of Procurement</th>
<th>Schedule for Each Procurement Activity</th>
<th>Source of Funds</th>
<th>Estimated Budget (PnP)</th>
<th>Remarks (brief description of Program/Project)</th>
</tr>
</thead>
<tbody>
<tr>
<td>GASS / Operations</td>
<td>Common-use Office Supplies and Materials RO XI Officials and Staff</td>
<td>Negotiated - Agency to Agency</td>
<td>Ads/Post of IB/REI</td>
<td>2/17/2018</td>
<td>Fund 101, GAA</td>
<td>2,709,000.00</td>
<td>Office Supplies &amp; Materials for regular operations.</td>
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<tr>
<td>GASS / Operations</td>
<td>Common-use Office Supplies and Materials RO XI Officials and Staff</td>
<td>Negotiated-Agency to Agency</td>
<td>Sub/Open of Bids</td>
<td>3/17/2018</td>
<td>Fund 101, GAA</td>
<td>2,709,000.00</td>
<td>Office Supplies &amp; Materials for regular operations.</td>
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<td>Common-use Office Supplies and Materials RO XI Officials and Staff</td>
<td>Negotiated-Agency to Agency</td>
<td>Notice of Award</td>
<td>3/17/2018</td>
<td>Fund 101, GAA</td>
<td>2,709,000.00</td>
<td>Office Supplies &amp; Materials for regular operations.</td>
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<tr>
<td>GASS / Operations</td>
<td>Common-use Office Supplies and Materials RO XI Officials and Staff</td>
<td>Negotiated-Agency to Agency</td>
<td>Ads/Post of IB/REI</td>
<td>3/22/2018</td>
<td>Fund 101, GAA</td>
<td>2,709,000.00</td>
<td>Office Supplies &amp; Materials for regular operations.</td>
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<td>GASS / Operations</td>
<td>Common-use Office Supplies and Materials RO XI Officials and Staff</td>
<td>Negotiated-Agency to Agency</td>
<td>Sub/Open of Bids</td>
<td>4/26/2018</td>
<td>Fund 101, GAA</td>
<td>2,709,000.00</td>
<td>Office Supplies &amp; Materials for regular operations.</td>
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<td>GASS / Operations</td>
<td>Common-use Office Supplies and Materials RO XI Officials and Staff</td>
<td>Negotiated-Agency to Agency</td>
<td>Notice of Award</td>
<td>4/26/2018</td>
<td>Fund 101, GAA</td>
<td>2,709,000.00</td>
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<tr>
<td>Other Office Supplies and Materials</td>
<td>RO XI Officials and Staff</td>
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<td>-</td>
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<td>2/26/2018</td>
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<td>Fund 101, GAA</td>
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<td>Purchase office supplies (Toner for Kyocera copier)</td>
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<td>RO XI Officials and Staff</td>
<td>Negotiated-Small Value Procurement</td>
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<td>5/11/2018</td>
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<td>RO XI Officials and Staff</td>
<td>Shopping</td>
<td>-</td>
<td>Quarterly</td>
<td>Fund 101, GAA</td>
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<td>4/24/2018</td>
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<td>33,000.00</td>
<td>Purchase filing crossbody bag for Disaster Risk Reduction Management</td>
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<td>RO XI Officials and Staff</td>
<td>Negotiated-Small Value Procurement</td>
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<td>4/30/2018</td>
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<td>5/18/2018</td>
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<td>16,335.00</td>
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<td>RO XI Officials and Staff</td>
<td>Negotiated-Small Value Procurement</td>
<td>4/18/2018</td>
<td>5/23/2018</td>
<td>Fund 101, GAA</td>
<td>16,895.00</td>
<td>T-shirt with collar for DBM XI Personnel</td>
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</tbody>
</table>
## INDICATIVE ANNUAL PROCUREMENT PLAN FOR FY 2019

### Code (PAP)
- GASS / Operations
- GASS / Operations
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- GASS / Operations

### Procurement Program/Project (see attached Annex A)
- Other Office Supplies and Materials
- Other Office Supplies and Materials
- Other Office Supplies and Materials
- Other Office Supplies and Materials
- Gasoline, Oil & Lubricants
- Repair & Maintenance Motor Vehicle - Tires and Batteries
- Repair & Maintenance Motor Vehicle - Tires and Batteries
- Repair & Maintenance Motor Vehicle - Regular Servicing
- Repair & Maintenance Motor Vehicle - Regular Servicing
- Repair & Maintenance Motor Vehicle - Regular Servicing
- Repair & Maintenance Motor Vehicle - Regular Servicing
- Repair & Maintenance Motor Vehicle - Regular Servicing
- Repair & Maintenance - Office/Machinery Equipment
- Repair & Maintenance - Office/Machinery Equipment
- Repair & Maintenance - Office/Machinery Equipment
- Repair & Maintenance - Office/Machinery Equipment
- Repair & Maintenance - Building & Other Structures
- Repair & Maintenance - Building & Other Structures

### PMO/End-User
- RO XI Officials and Staff
- RO XI Officials and Staff
- RO XI Officials and Staff
- RO XI Officials and Staff
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- RO XI

### Mode of Procurement
- Negotiated-Small Value Procurement
- Negotiated-Small Value Procurement
- Negotiated-Small Value Procurement
- Negotiated-Small Value Procurement
- Negotiated-Small Value Procurement
- Negotiated-Small Value Procurement
- Negotiated-Small Value Procurement
- Direct Contracting/Negotiated-Small Value Procurement
- Direct Contracting
- Direct Contracting
- Direct Contracting
- Direct Contracting
- Direct Contracting
- Direct Contracting
- Direct Contracting
- Direct Contracting
- Direct Contracting
- Negotiated-Small Value Procurement
- Negotiated-Small Value Procurement

### Schedule for Each Procurement Activity
- Ad/Post of B/REI
- Sub/Open of Bids
- Notice of Award
- Contract Signing
- 6/8/2018
- 6/27/2018
- 7/4/2018
- Fund 101, GAA
- 4,500.00
- 4,500.00
- Car Cover for Toyota Super Grandia LXV
- 6/18/2018
- 6/27/2018
- 7/4/2018
- Fund 101, GAA
- 49,400.00
- 49,400.00
- Installation of PABX System
- 6/18/2018
- 6/27/2018
- 7/4/2018
- Fund 101, GAA
- 5,000.00
- 5,000.00
- HDMI Cable
- 1/5/2018
- 1/15/2018
- 1/17/2018
- Fund 101, GAA
- 6,150.00
- 6,150.00
- For use of DBM XI motor vehicles
- 2/2/2018
- 2/26/2018
- 2/28/2018
- Fund 101, GAA
- 3,500.00
- 3,500.00
- Repair of one (1) unit window type airconditioner
- 5/9/2018
- 5/23/2018
- 5/29/2018
- Fund 101, GAA
- 44,700.00
- 44,700.00
- Quarterly General Cleaning of airconditioners
- 3/9/2018
- 3/23/2018
- 3/23/2018
- Fund 101, GAA
- 10,048.00
- 10,048.00
- Replacement of suction valve assembly (Mit. Strada)
- 4/19/2018
- 4/19/2018
- 4/19/2018
- Fund 101, GAA
- 9,800.00
- 9,800.00
- Installation of center backglass (Mit. Strada)
- 6/6/2018
- 6/6/2018
- 6/6/2018
- Fund 101, GAA
- 89,518.50
- 89,518.50
- PMS of DBM XI motor vehicle (Isuzu DMAX)
- 2/2/2018
- 2/26/2018
- 2/28/2018
- Fund 101, GAA
- 3,500.00
- 3,500.00
- Replacement of suction valve assembly (Mit. Strada)
- 2/2/2018
- 2/26/2018
- 2/28/2018
- Fund 101, GAA
- 3,500.00
- 3,500.00
- Quarterly General Cleaning of airconditioners
- 3/29/2018
- 3/21/2018
- 3/21/2018
- Fund 101, GAA
- 20,500.00
- 20,500.00
- Supply of Service for Generator set
- 4/18/2018
- 4/24/2018
- 4/28/2018
- Fund 101, GAA
- 47,300.00
- 47,300.00
- Glass & Aluminum Works: Swing Glass Doors
## Indicative Annual Procurement Plan for FY 2019

<table>
<thead>
<tr>
<th>Code (PAP)</th>
<th>Procurement Program/Project (see attached Annex A)</th>
<th>PMO/End-User</th>
<th>Mode of Procurement</th>
<th>Schedule for Each Procurement Activity</th>
<th>Source of Funds</th>
<th>Estimated Budget (PhP)</th>
<th>Remarks (brief description of Program/Project)</th>
</tr>
</thead>
<tbody>
<tr>
<td>GASS / Operations</td>
<td>Repair &amp; Maintenance - Building &amp; Other Structures</td>
<td>RO XI</td>
<td>Negotiated-Small Value Procurement</td>
<td>7/6/2018</td>
<td>7/10/2018</td>
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<tr>
<td>GASS / Operations</td>
<td>Repair &amp; Maintenance - Building &amp; Other Structures</td>
<td>RO XI</td>
<td>Negotiated-Small Value Procurement</td>
<td>-</td>
<td>4th Quarter</td>
<td>-</td>
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<tr>
<td>GASS / Operations</td>
<td>Repair &amp; Maintenance - Building &amp; Other Structures</td>
<td>RO XI</td>
<td>Negotiated-Small Value Procurement</td>
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<td>4th Quarter</td>
<td>-</td>
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<tr>
<td>GASS / Operations</td>
<td>Repair &amp; Maintenance - Building &amp; Other Structures</td>
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<td>Negotiated-Small Value Procurement</td>
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<td>4th Quarter</td>
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<td>GASS / Operations</td>
<td>Repair &amp; Maintenance - Furniture &amp; Fixtures</td>
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<td>Negotiated-Small Value Procurement</td>
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<td>As needed</td>
<td>-</td>
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<tr>
<td>GASS / Operations</td>
<td>Repair &amp; Maintenance - ICT Equipment</td>
<td>RO XI</td>
<td>Negotiated-Small Value Procurement</td>
<td>-</td>
<td>As needed</td>
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<td>GASS / Operations</td>
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<td>RO XI Officials and Staff</td>
<td>Negotiated-Small Value Procurement</td>
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<td>12/29/2017</td>
<td>12/29/2017</td>
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<td>01/19/2018</td>
<td>01/22/2018</td>
<td>01/22/2018</td>
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<td>01/22/2018</td>
<td>01/22/2018</td>
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<td>01/19/2018</td>
<td>01/22/2018</td>
<td>01/22/2018</td>
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<td>Water Consumption</td>
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<td>Direct Contracting</td>
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<td>GASS / Operations</td>
<td>Mobile Services</td>
<td>RO XI Officials and Staff</td>
<td>Negotiated-Small Value Procurement</td>
<td>-</td>
<td>Quarterly</td>
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<tr>
<td>Code</td>
<td>Procurement Program/Project (see attached Annex A)</td>
<td>PMO/End-User</td>
<td>Mode of Procurement</td>
<td>Schedule for Each Procurement Activity</td>
<td>Source of Funds</td>
<td>Estimated Budget (PhP)</td>
<td>Remarks (brief description of Program/Project)</td>
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<tr>
<td>-------</td>
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<tr>
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<td>Mobile Services</td>
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<td>RO XI Officials and Staff</td>
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<td>RO XI</td>
<td>Negotiated-Small Value Procurement</td>
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<td>Fund 101, GAA</td>
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<td>RO XI</td>
<td>Negotiated-Small Value Procurement</td>
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<td>RO XI</td>
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<td>Fund 101, GAA</td>
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<td>Catering Services</td>
<td>RO XI</td>
<td>Negotiated-Small Value Procurement</td>
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<td>RO XI</td>
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<td>5/9/2018 5/11/2018 5/11/2018 5/15/2018</td>
<td>Fund 101, GAA</td>
<td>51,000.00</td>
<td>51,000.00</td>
</tr>
<tr>
<td>GASS / Operations</td>
<td>Function Room and Catering Services</td>
<td>RO XI</td>
<td>Negotiated-Small Value Procurement</td>
<td>6/13/2018 6/18/2018 6/18/2018 6/18/2018</td>
<td>Fund 101, GAA</td>
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<td>GASS / Operations</td>
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<td>RO XI</td>
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<td>- 3rd Quarter -</td>
<td>Fund 101, GAA</td>
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**INDICATIVE ANNUAL PROCUREMENT PLAN FOR FY 2019**
# INDICATIVE ANNUAL PROCUREMENT PLAN FOR FY 2019

**Code (PAP)** | **Procurement Program/Project** | **PMO/ End-User** | **Mode of Procurement** | **Schedule for Each Procurement Activity** | **Source of Funds** | **Estimated Budget (PhP)** | **Remarks** (brief description of Program/Project) |
---|---|---|---|---|---|---|---|
GASS / Operations | Catering Services | RO XI | Negotiated-Small Value Procurement | AO/Attn of B/REI: 3rd Quarter | Fund 101, GAA | 44,000.00 | 44,000.00 | Family Day |
GASS / Operations | Catering Services | RO XI Officers and Staff | Negotiated-Small Value Procurement | AO/Attn of B/REI: 4th Quarter | Fund 101, GAA | 48,000.00 | 48,000.00 | Traditional Christmas Gathering |
GASS / Operations | Catering Services | RO XI Officers and Staff | Negotiated-Small Value Procurement | AO/Attn of B/REI: 4th Quarter | Fund 101, GAA | 126,000.00 | 126,000.00 | Year-End Activities |
GASS / Operations | Catering Services | RO XI Officers and Staff | Negotiated-Small Value Procurement | AO/Attn of B/REI: 4th Quarter | Fund 101, GAA | 126,000.00 | 126,000.00 | Gender and Development Workshop |
GASS / Operations | Cultural Activities | RO XI Officers and Staff | Negotiated-Small Value Procurement | AO/Attn of B/REI: 4th Quarter | Fund 101, GAA | 31,500.00 | 31,500.00 | Cultural and Athletic Activities |
**TOTAL** | | | | | | **8,039,869.26** | 0.00 | **8,039,869.26** |

**Recommended by BAC:**

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
</tr>
</thead>
<tbody>
<tr>
<td>ANTONIO M. FAUNILLAN JR</td>
<td>BAC Chairman</td>
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<tr>
<td>MARIA FE D. JAGNA</td>
<td>Vice Chairman</td>
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<tr>
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<td>ANNABELLE M. ATILLO, CESO III</td>
<td>Regional Director</td>
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**Approved:**

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