**ANNUAL PROCUREMENT PLAN**

**Department:** Budget and Management  
**Office:** Regional Office No. V  
**Code:** PAP

<table>
<thead>
<tr>
<th>SCHEDULE OF EACH PROCUREMENT ACTIVITY</th>
<th>Source of Funds</th>
<th>ESTIMATE BUDGET</th>
<th>REMARKS (brief description of Program/Project)</th>
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<td>Pre-app Conf.</td>
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<td>Advertisement posting</td>
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<td>Pre-Bid Conf.</td>
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<td>Bid Evaluation</td>
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<td>Post-Qualification</td>
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<td>Notice of Award</td>
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<td>Contract Signing</td>
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<td>Notice of Proceed</td>
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<td>Delivery Completion</td>
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<td>Acceptance Turn Over</td>
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**Items Not Available at PS but Regularly Purchased from Other Sources:**

- **COMMON ELECTRICAL SUPPLIES**  
  - FAD Small Value Procurement
- **COMMON OFFICE SUPPLIES**  
  - FAD Small Value Procurement
- **COMMON JANITORIAL SUPPLIES**  
  - FAD Small Value Procurement
- **CLEANING EQUIPMENT AND SUPPLIES**  
  - FAD Small Value Procurement
- **PAPER MATERIALS AND PRODUCTS**  
  - FAD Small Value Procurement
- **OTHER SOURCES**  
  - FAD Small Value Procurement

**OTHER CATEGORIES**

- Car battery 2 SM
- Car Tires, P185R15 Tubeless Toyota Hiace Van
- Car Tires, P205R15 Tubeless Crosswind Huma
- Copier, Developing Unit, Canon
- Copier, Photocopy Film, Canon
- Copier, Photo Duplicating Machine, Canon
- **BUILDING AND STRUCTURE OUTLAYS**
  - Construction of enclosed structures on the rooftop of V Office Building |
  - FAD Public Bidding |
  - Est. Cost: 6,000,000.00 |
  - To be undertaken by DPWH ROV thru a NDDA
- **OFFICE EQUIPMENT**
  - Photocopying Machine (HP) |
  - FAD Small Value Procurement |
  - Est. Cost: 180,000.00
- **IT EQUIPMENT**
  - Printer 11D |
  - FAD Small Value Procurement |
  - Est. Cost: 70,000.00 |
  - Personal Computer |
  - FAD Small Value Procurement |
  - Est. Cost: 80,000.00
- **INTANGIBLE ASSETS OUTLAY**
  - Computer Software |
  - FAD Small Value Procurement |
  - Est. Cost: 8,360,000.00 |

**TOTAL**

- Est. Cost: 9,575,993.00
  - 8,460,000.00
  - 1,115,993.00

Prepared by: BAC Secretariat

Recommending Approval:

Approved:

Disapproved:

Date: April 25, 2016

Note: All items above including the Capital Outlay were incorporated already at the APP for 2016 (CUSE) and received by PS Legazpi on November 20, 2015 & sent via email to ppappngp@yandex.com and monitoring@gppbl.ddbm.gov.ph on November 26, 2015.