



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF BUDGET AND MANAGEMENT
GENERAL SOLANO STREET, SAN MIGUEL, MANILA

ADVISORY

This is to inform the public that the **Department of Budget and Management-Central Office**, in collaboration with the Land Bank of the Philippines, as the government's servicing bank, has adopted the use of LBP's e-Payment facility, the "LANDBANK Link.Biz Portal."

Under this method, the suppliers, contractors and service providers of the DBM-Central Office may now transact business and/or pay their monetary obligations online. Financial transactions that may be carried out through the system are as follows:

- Payment for the cost of bidding documents;
- Payment of the required performance bond;
- Fines/monetary penalties; and
- Other similar transactions.

The Link.Biz Portal may be accessed through the e-Banking menu of the LANDBANK website via www.landbank.com from 12:01AM to 11:00PM, Philippine Standard Time (PST), 7 days a week including holidays, subject to service periods, maintenance time, computer, telecommunication, electrical or network failure, and/or any other reasons beyond the control of the bank.

For convenience and easy navigation of the online system, please be guided by the following steps:

1. Secure a **Reference Number**, onsite or through electronic mail, from the Administrative Service (AS)-Procurement Management Division (PMD);
2. Go to www.landbank.com and click on **Link.Biz Portal**;
3. Click Pay Now and Select **Department of Budget and Management-Central Office** as merchant;
4. Click on the Transaction Type;
 - 4.1. Payment for the cost of bidding documents;
 - 4.2. Payment of the required performance bond;
 - 4.3. Fines/monetary penalties; and
 - 4.4. Other similar transactions.
5. Select the preferred Payment Gateway Option (Annex A), and fill out the other payment details;
 - 5.1. Key in all the required payment details, including the One-Time-Password (OTP) and ATM PIN;
 - 5.2. View/Print Payment Confirmation; and
 - 5.3. Present the Confirmation Receipt to AS-PMD to get the Official Receipt.

Notwithstanding, the LBP's e-Payment shall only be an alternative option and clients may opt to avail the traditional mode of payment i.e. physical payment through the **AS-Cash Division**.

For guidance and compliance.

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